



Founding Partner of



ACBOA Alliance of Canadian Building Officials' Associations

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## Executive Committee

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EXECUTIVE DIRECTOR  
Derek Townson



North-West Zone Meeting Duration (hours) 5

Minutes of meeting of BOABC Zone Meeting held on April 14, 2016

at Smithers Town Office, 1027 Aldous St.

- (1) **CALL TO ORDER** - The meeting was called to order at 11:05 am         .

Appointment of members as:

Chairperson: R Lovgren Scribe:         

- (2) **APPROVAL OF THE AGENDA**

Moved and seconded that the agenda be approved. N/A

- (3) **APPROVAL OF THE MINUTES**

Moved and seconded that the minutes dated October 1, 2015 be approved.

- (4) **INTRODUCTIONS** – Roundtable, Guest Speakers          N/A

- (5) **BUSINESS ARISING FROM THE PREVIOUS MINUTES:**

--Building Act legislation pending –perhaps September

--CPD points: 1 per hr at Zone meetings

--BCIT on-line courses & BOABC in-person courses

---POABC Plumbing Level 1— POABC Fall Conference

Building Officials' Association of BC - Head Office  
Suite 205, 3740 Chatham Street, Richmond, BC V7E 2Z3  
604-270-9516 ph / 604-270-9488 fax / email: info@boabc.org

[www.boabc.org](http://www.boabc.org)



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---Cross Provincial certifications—ACBOA applications

**(6) NEW BUSINESS:**

**a) Association Business**

**1. BOABC business**

Format & templates for Zone meetings –draft forms. Minimum three per year before exec meetings

New website at boabc.org -- member login

Website forums: Code Interpretations/ I cant believe they did that/  
Members discussions—minimal use so far

CPD points—program printout from website

**2. Swearing in of members**

Chris Lawrence, new member from New Hazelton

**3. Nomination of members**

Zone Director Alternate—email to send to all NW Zone members requesting nomination or volunteer.

**4. BOABC Calendar of events**

BOABC Spring Conference & AGM. May 15-18...to 22<sup>nd</sup> for 5 day  
Level 3 course

POABC Fall Education Conf. October 19-21 in Coquitlam for Level 1  
& 2 courses

Building Act Pending, plus re-write of Municipal Building Bylaws  
--BC Legal & Bldg Bylaw Course  
--presentation at spring conf.

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**b) Building regulation application**

- 1. Procedural Items**
- 2. BC Appeal Board rulings**
- 3. BOABC Interpretations**

Website; Codes & Regulations; 2012 Interpretation Request Index—  
Items 1 to 73

**4. Regional issues**

Adequate water supply 3.2.5.7. Riding Arena, rural with no water service, as Part 3, requiring alternate source, or Farm building, requiring none.

Construction camps as 'permanent'—foundation requirements. Manufactured units placed on ground not subject to damage by moisture vs placed on footings below frost level

**c) Building Code Review**

**1. BCBC Errata**

9.32.3.8 (7) Sealing of ducts—conflict in wording between BCBC on-line and recent paper replacements to Dec 14. All ducts in conditioned space to have sealed joints.

**2. Ministerial Orders**

**3. BSSB Bulletins**

**(7) ROUND TABLE DISCUSSION:**

HPO—Enhanced Licensing System for residential builders, CPD points—40 per year, owner-builder exams starting July/16.

Info sessions: Enhanced Licensing, May 5 (free), Air & Vapour Barriers, on-line 2hr on April 28 or June 1 (\$50)

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--Direct builders and owner-builders to HPO website.

TECA : Quality First Ventilation Guidelines. Search on line.

(8) **ADJOURNMENT** - The meeting was terminated at \_\_\_4 pm \_\_\_\_\_.

(9) **NEXT MEETING** - The next BOABC Zone meeting will be held in \_\_August \_\_

\_\_\_\_\_.