

| BOABC ANNUAL GENERAL MEETING 2015 | |
|--|--|
| Held at River Rock Resort, Richmond, BC May 25, 2015 | |
| No: | Discussion/Motion: |
| 1 | CALL TO ORDER The meeting was called to order at 10:06 am |
| 2 | ROLL CALL/APPOINTING PARLIAMENTARIAN/ESTABLISHING A QUORUM Present: President Manjit Sohi VP Brian Champlin VP John deRuiter VP Mo Bayat LM Zone Director Robert Baker LM Zone Director Charlie Hoeller C and N Zone Director Gary Deane SC Zone Director Doug Patan Secretary Frankie Victor Treasurer Colin Bollinger Registrar Dave Jackson VI South Zone Director Robert Gutierrez Northwest Roye Lovgren Kootenay Zone Director Catherine Ernst Past President Ron Dickinson Staff: Executive Director Derek Townson Education Coordinator Herman Koolman Absent: VP Zara Rockwell LM Zone Director Stephen Cote-Rolvink VI North Zone Director Doug McPherson |
| 2.1 | Appointment of Parliamentarian Lorena Staples was appointed Parliamentarian. |
| 2.2 | Establishing a quorum A quorum was confirmed. |
| 2.3 | Adoption of Agenda <i>Motion: to accept the 2015 Annual General Meeting agenda.</i> Moved: Dave Sanders Second: Stan Dueck Carried |
| 3 | APPROVAL OF 2014 MINUTES |
| | Adoption of 2014 Annual General Meeting Minutes <i>Motion: to accept the minutes of the 2014 Annual General Meeting.</i> Moved: Mike Foster Second: Erin Reed Carried |

| | |
|------------|--|
| 4 | BUSINESS ARISING FROM MINUTES OF THE 2014 AGM Paul Juoksu noted that item 9 in the minutes reads “the meeting ended” and the adjournment time was not indicated. |
| 5 | REPORTS |
| 5.1 | ZONE DIRECTORS’ REPORTS Reports were posted (hard copies) at the AGM and on the BOABC website for viewing. |
| 5.1.1. | Lower Mainland Posted. |
| 5.1.2. | Northwest Posted. |
| 5.1.3. | South Central Interior Posted. |
| 5.1.4. | Central and Northern Posted. |
| 5.1.5. | Kootenay Posted. |
| 5.1.6. | Vancouver Island South Posted. |
| 5.1.7. | Vancouver Island North Posted. |
| | <i>Motion: To accept the zone reports.</i> Moved Brian Champlin Second Dave Hewetson Carried |
| 5.2 | COMMITTEE REPORTS |
| 5.2.1. | Certification Committee Report Posted. |
| 5.2.2. | Education Committee Report John deRuiter presented the Education Committee report. |
| 5.2.3. | Examinations Committee Report Posted. |
| 5.2.4. | Membership Services Committee Report Posted. |
| | <i>Motion: To accept the committee reports.</i> Moved Jonathan Mearns Second Doug Vance Carried |
| 5.2.5. | Annual AGM and Education Conferences Report No discussion. |
| 5.3 | President’s Report Manjit Sohi presented the president’s report. <i>Motion: To accept the president’s report.</i> Moved Gary Deane Second Colin Bollinger Carried <i>Motion: To put the granting of life memberships on the agenda at item 7.3</i> Moved Dave Hewetson Second Brian Champlin Carried |

| | |
|-------|---|
| 5.4 | <p>Past President's/Nominations Committee Report Posted.</p> <p><i>Motion: To accept the past president's report.</i> Moved David Hewetson Second Jonathon Mearns Carried</p> |
| 5.5 | <p>Treasurer's Report Posted.</p> <p><i>Motion: To accept the KPMG/Treasurer's report</i> Moved Mike Foster Second Lynne Berlin Carried</p> |
| 5.6 | <p>Secretary's Report None.</p> |
| 5.7 | <p>Registrar's Report Posted.</p> <p><i>Motion: To accept the Registrar's report</i> Moved Jonathan Mearns Second Mike Foster Carried</p> |
| 5.8 | <p>Executive Director's Report Posted.</p> <p><i>Motion: To accept the Executive Director's report</i> Moved Charlie Hoeller Second Mike Foster Carried</p> |
| 5.9 | <p>Other Reports None</p> |
| 6.0 | <p>Unfinished Business None.</p> |
| 7.0 | <p>New Business None.</p> |
| 7.1 | <p>Swearing in of RBO's The following members were sworn in as RBO's:</p> <ol style="list-style-type: none"> 1. Alan Palmgren 2. Ian Rogers 3. King Luk 4. Amrit Pal Singh Jabbal |
| 7.2 | <p>Proposed Bylaw Amendments</p> |
| 7.2.1 | <p><i>Motion: to amend Section 1 of the Bylaws of the Building Officials' Association of British Columbia as follows:</i></p> <ol style="list-style-type: none"> (1) Numbering the first sentence as subsection (1) as follows: (1) In these bylaws, unless the context otherwise requires: (2) Adding the following definition after the definition of "Building Regulations": |

| | |
|---------------------|---|
| | <p>“Bylaws” means the bylaws duly adopted by the Members of the Association.</p> <p>(3) Numbering the final sentence of section 1 as a separate subsection (2) as follows:</p> <p>(2) Reference should be made to the Act and the <i>Interpretation Act</i> for the definitions of other relevant words and phrases.</p> <p>(4) Adding the following subsection (3) after subsection (2):</p> <p>(3) If there is a conflict between the definitions in the Bylaws and the definitions in the Act or the Building Act, the definitions in the Bylaws apply.</p> <p>2. Section 11 is amended by</p> <p>(1) Renumbering subsections (a), (i), (ii) and (b) as subsections (1), (2), (3) and (4), and</p> <p>(2) Inserting “at the Annual General Meeting” after the word “elected” in subsection (3), formerly subsection (ii).</p> <p>Moved Charlie Hoeller Second Doug Vance Carried</p> |
| <p>7.2.2</p> | <p><i>Motion:</i> to amend section 2 of the Bylaws of the Building Officials’ Association of British Columbia by deleting section 2 and substituting the following section 2:</p> <p>2. Categories of Membership</p> <p>(a) Regular Member A Person who is employed or contracted as a Building Official by a Local Authority in the Province of British Columbia or the Yukon Territory and, as such, is actively involved in the development or administration of Building Regulations, is eligible for and may be registered as a Regular Member of the Association upon providing evidence of eligibility satisfactory to the Registrar.</p> <p>(b) Retired Member A Member who was in good standing for a period of not less than two years continuous membership in the Association and is not eligible for membership under another category of membership under this Bylaw, is eligible for and may be registered as a Retired Member of the Association upon providing evidence of eligibility satisfactory to the Registrar.</p> <p>(c) Associate One Member A person employed by the Province of British Columbia or the Yukon territory or a Local Authority in British Columbia or the Yukon, who is actively involved in the development or administration of building regulations but not eligible for membership under subsection 2(a) and who provides satisfactory evidence of eligibility to the Registrar, may be entered on the Register as an Associate One Member if the Registrar considers that Person will contribute to the betterment of the Association in matters relating to Building Regulations.</p> <p>(d) Associate Two Member A person who is an employee, officer or member of a company, professional organization, trade association or other entity that is allied to the building industry and who provides evidence of eligibility satisfactory to the Registrar, may be entered on the Register as an Associate Two Member.</p> <p>(e) Associate Three Member A person who is employed in a federal, provincial, territorial, first nations or Local Authority</p> |

| | |
|---------------------|--|
| | <p>service within Canada and is actively involved in the development or administration of building regulations but is not eligible for membership under Categories (a), (c) or (d), who provides satisfactory evidence of their eligibility to the Registrar, may be entered on the Register as an Associate Three Member if the Registrar considers that Person will contribute to the betterment of the Association in matters relating to Building Regulations.</p> <p>(f) Honorary Member A person who has performed, or is performing, some distinguished service for or related to the work of the Association, may be elected as an Honorary Member of the Association for a period of one (1) year by a 2/3 vote of the members of the Association present at the annual general meeting, and thereafter may be re-elected from year to year.</p> <p>(g) Life Member A Member or past Member who has performed some outstanding and extraordinary service contributing to the welfare and standing of the Association may be proposed as a Life Member of the Association by a two-third (2/3) vote of the Executive Committee and elected by a 2/3 vote of the members present at the Annual General Meeting.</p> <p>(h) Student Member A person who is actively enrolled and participating in a course of study related to Building Regulations at a post-secondary educational facility, but is not eligible for membership under Categories (a), (c), or (d), may be entered on the Register as a Student Member, subject to providing evidence of eligibility satisfactory to the Registrar.</p> <p>Moved Gary Deane Second Alan Palmgren Carried</p> |
| <p>7.2.3</p> | <p>Motion: to amend Section 1 and Section 2 of the Bylaws of the Building Officials' Association of British Columbia as follows:</p> <p>1. Section 1 of the Bylaws is amended by</p> <p>(1) Deleting the definitions of "Building Official" and "Registrar" and substituting the following:</p> <p>"Building Official" means a Person who is responsible for the administration and enforcement of Building Regulations and includes, but is not limited to, a Building Inspector, Plumbing Official and Plan Reviewer.</p> <p>"Registrar" means the Person appointed by the Executive Committee for the purposes of section 5 of the Act and section 17 of the Bylaws.</p> <p>(2) Deleting the definition of "Local Government".</p> <p>(3) Adding the following definitions in alphabetical order in relation to the existing definitions:</p> <p>"Building Regulations" has the same meaning as the definition of "building regulation" in the Building Act, as amended from time to time.</p> <p><i>Note: On the effective date of the Building Act, "building regulation" was defined to mean "a regulation under section 3(1)(a), (b) or (c) of the Building Act made by the minister responsible for the</i></p> |

Building Act, as follows:

- (a) *establishing one or more building codes;*
- (b) *regulating building generally for matters not included in a building code;*
- (c) *providing in respect of a matter or class of matters referred to in subsection 3(2)(f) of the Building Act that all or part of a building regulation*
 - (i) *does not apply, or*
 - (ii) *applies with modifications or additions.*”

“Local Authority” has the same meaning as in the Building Act, that is, any of the following located within the Province of British Columbia:

- (a) a municipality
- (b) a regional district
- (c) the Nisga’a Lisims government
- (d) a treaty first nation
- (e) the board of governors of the University of British Columbia
- (f) any other authority prescribed by regulation of the Lieutenant Governor in Council.

“Person” when referring in these Bylaws only to a Building Official, Member, BCQ, RBO or the Registrar, means an individual human being and does not include a corporation, partnership, party or other entity.

“Register” means the record of Persons admitted to membership in the Association in accordance with the Bylaws and does not include any other register that the Association maintains for other purposes.

2. Section 9 is deleted and the following section 9 is substituted for it:

9. Governing Body

The Executive Committee shall be the governing body of the Association and, except when the Association is in session at the Annual General meeting or a Special Meeting, shall conduct the business of the Association in accordance with the Act and the Bylaws, including but not limited to, making agreements on behalf of the Association with parties that include, but are not limited to, the government, regarding matters that promote the objects of the Association.

Moved David Hewetson
Second Jonathan Mearns

Motion: *to amend the amendment to read a person, when used in these bylaws, refers only to ...*

Moved Charlie Hoeller
Second Brian Champlin
Carried

Motion: *to amend section 1 and 2 as amended.*

Moved David Hewetson
Second Charlie Hoeller
Carried

| | |
|---------------------|---|
| <p>7.2.4</p> | <p>Motion: to amend Section 6 of the Bylaws of the Building Officials' Association of British Columbia as follows:</p> <p>(6) The annual dues prescribed in subsection (1) of this section shall remain the same for all categories of membership in section 2 of these Bylaws for the fiscal year 2015 – 2016, and shall increase by 2.5% over the previous year's dues in all categories in each of the four subsequent fiscal years, namely 2016 – 2017, 2017 – 2018, 2018 – 2019, and 2019 – 2020.</p> <p>Moved Mike Foster Second Jonathan Mearns Carried</p> |
| <p>7.2.5</p> | <p>Motion: to amend section 10 of the Bylaws of the Building Officials' Association of British Columbia as follows:</p> <p>1. Subsection (1)(1) is amended by deleting the definition of "Director" and substituting the following definition of "Director" for it and adding the following definition of "Plumbing Official" after the definition of "Plan Reviewer":</p> <p>"Director" means a Member elected or holding office in accordance with section 13 of the Bylaws.</p> <p>"Plumbing Official" means a person who is responsible for the administration and enforcement of Building Regulations related to plumbing systems, and includes a plumbing inspector.</p> <p>2. Section 10 is amended by deleting subsection (2) and substituting the following subsection (2) for it:</p> <p>(2) five (5) Vice Presidents elected by the Members at the annual general meeting, namely</p> <p>(a) four (4) Vice presidents, and</p> <p>(b) one (1) Vice President to represent Plumbing Officials on the Executive Committee, being a Plumbing Official who is a Regular Member required to make decisions on Building Regulations related to plumbing systems as part of his/her regular employment duties.</p> <p>Until the Annual General meeting of the Association held in 2016, the most recent president of the Plumbing Officials' Association of British Columbia available and willing to serve shall be the Vice President representing Plumbing Officials until a successor is duly elected at the 2016 Annual General Meeting.</p> <p>3. Section 11 is amended by deleting subsection (2), formerly subsection (i), and substituting the following subsection (2) for it:</p> <p>(2) The President and three Vice Presidents, including the Vice President who represents Plumbing Officials, shall be elected at the Annual General Meeting that occurs in the even numbered calendar years and two Vice Presidents shall be elected at the Annual General Meeting that occurs in the odd numbered calendar years.</p> |

| | | | |
|-------------------|--|---|---|
| | <p>4. Section 17 is amended by deleting subsection (3) and substituting the following subsection (3) for it:</p> <p>(3) Each Vice President, as recommended by the President and approved by the Executive Committee, shall chair one of the following committees, except for the Vice President representing Plumbing Officials who shall chair the Plumbing Committee; and each Vice President, as Chair, shall select Members to serve on his/her respective committee:</p> <ul style="list-style-type: none"> • Certification Committee • Education Committee • Examination Committee • Membership Committee <p>5. Section 18 is amended by</p> <p>(1) inserting “and a Plumbing Committee” after “Publicity Committee” in subsection (1), and</p> <p>(2) adding the following sentence at the end of subsection (2):</p> <p>The Nominating Committee in their report, and nominators from the floor when nominating a candidate for election, shall determine and declare that the candidates they nominate are eligible for the offices for which they are respectively nominated.</p> <p>Moved Stan Dueck Second Doug Vance Carried</p> | | |
| <p>7.3</p> | <p>Life Membership <i>Motion: to grant life membership to Bob Buckland.</i> Moved Lynne Berlin Second Erin Reed Carried</p> <p><i>Motion: to grant life membership to Ron Dickinson</i> Moved Manjit Sohi Second Charlie Hoeller Carried</p> | | |
| <p>8.0</p> | <p>ELECTION</p> | | |
| <p>8.1</p> | <p>Appointment of a member to run the election The President appointed Herman Koolman to run the election.</p> | | |
| <p>8.2</p> | <p>Appointment of Tellers No tellers were necessary.</p> | | |
| <p>8.4</p> | <p>Nominations</p> | | |
| | <p>Position Vice President Vice President Zone Director LM</p> | <p>Incumbent Zara Rockwell John deRuiter Charlie Hoeller</p> | <p>Nominated Zara Rockwell John deRuiter Charlie Hoeller</p> |

| | | | |
|-----------------------|--|--|--|
| | Zone Director VI North Zone Director Kootenay Zone Director NW | Doug McPherson Catherine Ernst Roye Lovgren | Doug McPherson Catherine Ernst Roye Lovgren |
| 8.5 | Election | | |
| | Position Vice President Vice President Zone Director LM Zone Director VI North Zone Director Kootenay Zone Director NW | Nominated Zara Rockwell John deRuiter Charlie Hoeller Doug McPherson Catherine Ernst Roye Lovgren | Acclaimed/Elected Zara Rockwell John deRuiter Charlie Hoeller Doug McPherson Catherine Ernst Roye Lovgren |
| 9 | Adjournment The meeting was adjourned at 11:25 am. <i>Motion: to adjourn the meeting.</i> Moved Gary Deane Second Herman Koolman Carried | | |
| End of Minutes | | | |