

# Create the city of tomorrow, today.



## PLANNING & DEVELOPMENT CAREERS

The City of Surrey is a place of innovative transformation and accelerated growth—where the future is limitless and possibilities are endless. If you are excited about helping to build the city of tomorrow—and you share our values of integrity, service, teamwork, innovation and community—join us, today.

### **Residential Plan Reviewer (Plan Checker 1) – Term Up to 1-Year**

The Planning & Development Department's Building Division team has a up to 1-year term opportunity for the position of a Residential Plan Reviewer.

As a member of the Planning & Development Department's Building Division team, the Plan Checker 1 will be primarily responsible for the following duties in relation to single family dwellings, duplexes, buildings, and related accessory building construction:

- Review of proposed building designs, materials, and devices for compliance with related bylaws, regulations, and code
- Process, accept, or reject proposed building construction plans
- Provide information services to the public on technical, regulatory, and Building Code requirements
- Prepare related correspondence and reports

Some of the essential knowledge, skills, and abilities that the successful candidate will possess include the ability to communicate effectively both orally and in writing and to use tact when dealing effectively with developers, contractors, and other members of the public. The Plan Checker 1 will be skilled in reading and interpreting building construction plans and drawings; as well as, have relevant knowledge of bylaws, regulations, codes, policies, procedures, and standards.

The successful candidate will have completed Grade 12 supplemented by a Diploma in Building Technology plus some related experience, or an equivalent combination of training and experience.

integrity | service | teamwork | innovation | community

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[www.surreycareers.ca](http://www.surreycareers.ca)

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