



SUPERVISOR – BUILDING INSPECTIONS

Planning & Building Department BUILDING INSPECTIONS

The goal of the City of Burnaby and its employees is to consistently deliver first-class service and services to our community. With this in mind, we hire people who share the same passion, those with the drive and determination to grow with and contribute to our already exceptional team. People like you!

Applications are invited for the following position as of February 15, 2017 and must be received by 4:45 p.m. on **Friday, February 24, 2017**, quoting:

Competition No: 2017-005

This is complex supervisory inspectional and regulatory work in directing the activities of a group of technical subordinates engaged in the inspection of all types of buildings in Burnaby. The Supervisor – Building Inspections plans, assigns, supervises and checks the work of one or more employees engaged in the enforcement of various City by-laws and coordination of prosecutions resulting from violation of zoning, building and related by-laws and a group of employees engaged in the inspection of residential, commercial, industrial and institutional projects during construction, alteration or repair; trains or arranges training of, conducts performance evaluations and participates in hiring of staff; acts for the City in processing grievances and, as required, gives evidence before arbitration boards. Performs inspections under various circumstances such as on a relief basis for subordinates; projects which have been unusually problematic and special investigations; makes a final decision in an appeal of a subordinate's ruling. Provides advice and assistance to staff of the Plan Checking section; explains and interprets policies, procedures, by-laws, regulations and codes to internal and external contacts and also represents the City on advisory committees. Performs related work as required.

Completion of a diploma in Building Technology, preferably a university degree in Engineering, Architecture or a related discipline is required or an equivalent combination of training and experience. Considerable supervisory experience is required, as well as, thorough knowledge of the standards, codes, regulations and by-laws governing the work performed. Ability to enforce codes, regulations and by-laws firmly, tactfully and with full authority; ability to establish and maintain effective working relationships with subordinates, other municipal staff, architects, tradespeople, contractors, engineers and various other internal and external contacts; ability to read and interpret plans and specifications. Certificates or eligibility for certification (highest level available) as a Registered Building Official by the Building Officials' Association of British Columbia (BOABC) and a B.C. Drivers' Licence is required.

SALARY RANGE: \$7,134–7,437–7,754–8,096–8,440/month (Pay Grade 31)
STATUS: Regular Full Time
SCHEDULE: 70 hours bi-weekly; Nine Day Fortnight
SPECIAL NOTES: Subject to Schedule B Note Q of the Inside Collective Agreement

Copies of relevant professional certificates, degrees, or tickets will be required at the time of the interview.

*Please contact Human Resources at **604-294-7303** if you do not receive a confirmation email within 4 hours of submitting your application online.*

We thank all applicants for their interest; however, only those considered for an interview will be contacted.

Reference: 50001893

Apply online at www.burnaby.ca/careers

City of Burnaby
Human Resources
4949 Canada Way
Burnaby BC V5G 1M2