



The City of Richmond is a diverse and dynamic community in pursuit of our vision
to be the most appealing, livable and well-managed community in Canada.

Imagine a career with the City of Richmond, a dynamic environment for growth and continuous improvement, fostered by our collective strengths and creativity. We are a vibrant, diverse cosmopolitan city, supported by a strong economy and recognized as leaders in innovation and service delivery excellence. The City of Richmond is committed to be the most appealing, livable, well-managed community in Canada, a goal that is only made possible by developing our most valuable asset – **our people**. This is a great opportunity to join our team and shape our community.

People • Excellence • Leadership • Team • Innovation

House Moving and Salvaging Program Coordinator

Temporary Full-Time: Approximately 1 year

Job ID: 2017313

The City of Richmond is currently looking to hire a Temporary Full-Time Program Coordinator to coordinate the implementation of the City's House Moving and Salvaging program, which will involve relocating existing houses and salvaging building materials from demolition sites, and provide an opportunity to maximize the amount of materials that can be recycled.

The successful incumbent will be required to perform independent research, provide advice and recommendations on program development, fine tune processes, provide direction to inspections and plans processing staff in relation to program objectives, and prepare reports and conduct presentations as needed.

Examples of other key work activities include, but are not limited to:

- Communicating and corresponding with developers, house moving companies, builders, material salvage companies and home owners to promote the program and determine criteria for moving houses and building materials salvage.
- Consulting, communicating and cooperating with other municipalities to determine their needs around moveable houses.
- Assist in establishing communications between house movers and other municipalities.
- Provide a list of potential moveable houses to other municipalities based on their needs and criteria.
- Develop an online list for houses scheduled for demolition to allow house moving companies to contact home owners arranging for potential house moves.
- Liaising with other City Divisions to establish and streamline criteria for house moves.
- Providing information on the program to the public.

Position Requirements:

Completion of a Bachelor degree in Engineering, Architecture, or another job related field; supplemented by a minimum of three (3) to five (5) years of job-related work experience, inclusive of experience with the Building Code and proficiency in reading construction drawings. Previous work experience in a Civil, Structural or Mechanical Engineering setting is preferred. Experience working in a municipal setting is considered an asset. An equivalent combination of education and experience may be considered.

If you think this is an exciting opportunity, we invite you to apply today!

For further information regarding position details and to apply, please visit our website at www.richmond.ca/employment. We are accepting applications until **October 22, 2017 at 11:59pm**.

The City of Richmond offers a competitive pay and benefits program, attractive incentives and a compressed work day schedule.

*The City of Richmond is an inclusive employer committed to employment equity objectives and invites applications from all qualified individuals. We thank all applicants in advance for their interest; however, only those under consideration will be contacted. If you are unsuccessful, please accept our appreciation for your interest. This position is restricted to those legally entitled to work in Canada. **No telephone inquiries, please.***

www.richmond.ca/employment