The Columbia Shuswap Regional District

Is seeking a highly motivated individual to fill the following position

TEAM LEADER, BUILDING AND BYLAW SERVICES

Work, live and play in the sunny Shuswap and enjoy a lifestyle which blends outdoor recreational opportunities and diverse cultural activities for the entire family. The Columbia Shuswap Regional District (CSRD), with its office located in Salmon Arm, invites applications for the newly created position of Team Leader, Building and Bylaw Services.

This is a mid-level management position, reporting directly to the Manager, Development Services. As an integral member of our dedicated and hardworking Development Services team, you will be responsible for managing the day to day activities of the Building Inspection Services and Bylaw Enforcement Services functions within Development Services, overseeing Bylaw Enforcement Officers, Building Inspectors, a Building Inspection Assistant and clerical staff. The Team Leader ensures that the provision of CSRD building and bylaw services are in compliance with applicable Regional District bylaws, policies, statutory requirements and the CSRD collective agreement. The position works closely with the Manager, Development Services and the Team Leader, Development Services in providing direction to departmental staff, coordinating and liaising with other internal departments and external agencies, and providing professional advice to the CSRD Board of Directors.

The preferred candidate will have:

- Post-secondary Degree or Diploma in a related discipline supplemented with courses in Bylaw Enforcement, Building Inspection, law enforcement, and conflict management.
- Level 1 Building Officials Association BC preferred
- Bylaw Compliance, Enforcement and Investigative Skills training preferred
- A minimum of seven (7) years of increasingly responsible bylaw enforcement, investigation, and building inspection experience, preferably in a local government environment.
- Significant management experience, preferably in a unionized environment.
- Application of local government bylaws including Zoning Bylaws, Official Community Plans, Building Regulation Bylaw, Municipal Ticketing Information Bylaw and enforcement legal proceedings.
- Demonstrated supervisory skills in team leadership and development in a fast paced environment.
- Ability to deal effectively with employees, consultants, staff, elected representatives and the public with tact and diplomacy.
- Fluent skills in communication and presentation, especially the ability to prepare written reports and make oral presentations.

If you are ready to pursue a rewarding career opportunity in one of British Columbia’s most sought after locations, then please submit your covering letter and resume by **Thursday, March 29, 2018 at 4:00 PM (Pacific Time)** to:

Lori Gervais
Payroll Administrator / HR Assistant
Columbia Shuswap Regional District
Email: lgervais@csrd.bc.ca
555 Harbourfront Drive NE
Box 978, SALMON ARM, BC, V1E 4P1

To view a complete job description and for more information on our community please visit: 
www.csrd.bc.ca

Applications will be treated as confidential. We thank all applicants; however, only those selected for an interview will be contacted.