



DISTRICT OF SEHELDT
Job Posting – Competition No. 2019-02
Chief Building Official
Permanent Full Time

Nature of the Position

The District of Sechelt is a diverse and attractive community and is home to more than 10,000 people. The municipality continues to attract a range of rural, resort-oriented, residential, commercial and recreational opportunities across a diverse landscape. This employment opportunity offers a great work environment and the chance to work with a dedicated team. The District is large enough to provide interesting work experience but small enough that you won't get lost in a large bureaucracy.

The District of Sechelt is seeking an individual to join our team as our Chief Building Official. This position plays a key role at the District. Under the general direction of the Director of Planning and Development, the Chief Building Official is responsible to administer operations in the building division, enforce the BC Building Code, approve building permit applications, conduct building inspections, provide advice to builders and homeowners, conduct business license inspections, and provide advice on major maintenance and repair of civic buildings.

Essential Competencies

Applicants must have completed Grade 12 (or equivalent) and hold a Level 3 certificate from the Building Officials' Association of BC, or Level 2 certificate with the experience and ability to reach Level 3 within 1-2 years; a minimum of 5 years' experience conducting inspections for compliance with the BC Building Code; possess supervisory skills; and hold a valid BC Driver's Licence.

Applicants must have the ability to liaise with professionals, provide excellent internal and external customer service and maintain effective working relationships with co-workers, property owners, contractors, the development community and the general public. Applicants must demonstrate leadership skills, sound decision making and possess a professional approach to resolving conflict.

Applicants must have working experience with Word, Excel, and Outlook applications; possess mathematical and problem solving skills; and have a commitment to continuous learning. An ability to exert, sustain and repeat physical action necessary to complete inspections inside or outside and in all types of weather conditions is required. Applicants must have a professional, responsive, and positive work attitude; the ability to work in a team-oriented environment; and strong communication skills.

Preferred Competencies

Previous work experience in a municipal setting and experience in a construction industry trade is preferred.

Working Conditions

This is a unionized position within the BCGEU and is open to both male and female applicants. Salary for the position is set at Grid Level 15, \$39.21 - \$43.56 per hour. Hours of work are Monday to Friday, 35 hours per week; however, flexibility is required to work evenings and weekends when required.

Applications

Qualified applicants are invited to submit a cover letter and resume to:
Breanne Ostrosky, Human Resources Advisor
Send by email to: hr@sechelt.ca
Closing Date: February 10, 2019