

Building Officials' Association of British Columbia

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Promoting Building Safety and Professionalism

2018 Code Change Seminar – CPD Points Carry Over Process

The Office has received calls and emails related to the carry over of points from the 2018 Code Change Seminars. After looking into the system programming, we have determined a process for entering the points to be carried over. The following is the process to be followed:

Please Note: Do not change the CPD Points that you have already entered for 2018 calendar year regarding the 2018 Code Change Seminar. The process described below is with respect to an additional CPD Points entry for carry over into the 2019 calendar year.

Step 1) Under “add CPD Points” select Code A2 as you did when you entered the information for the Code Change Seminar that you attended.

Step 2) Enter the amount of points you are carrying forward under “How many points did you earn?”.

Step 3) Enter “January 1, 2019” for the “date”.

Step 4) Enter “Proposed points carry over – 2018 Code Change Seminar” for the “description”.

See the example below: (Please advise Catherine at Catherine.ernst@boabc.org if you have any issues)

ADD CPD POINTS

Code	Code Description	Group Activity	Group Code	Points
A2	Attendance at code change seminars offered by the Building Officials' Association of British Columbia when a new edition of the British Columbia Building Code is enacted.	Building Inspection Activities	A	10 for one full day

* How many points did you earn? (10 for one full day)

10

* Date (mm/dd/yyyy)

01/01/2019

* Description

Proposed points carry over - 2018 Code Change Seminar

I agree the information above is correct and true.

Submit

Back to Main Menu