



Competition #19/92A
Internal/External Posting
Closing date: August 30, 2019

Building and Plumbing Inspector II (Continuous)
Sustainable Planning and Community Development Department

POSITION FUNCTION

Regulate and enforce the building and plumbing codes, acts, associated codes, standards and by-laws through the review of technical plans and documents, on-site inspections and the approving of permits.

KEY DUTIES

Review residential building and plumbing permit applications, plans and specifications for compliance with applicable codes and bylaws; provide technical assistance and interpretation to advise applicants, contractors and professional consultants on required design changes; issue building and plumbing permits; maintain a variety of manual and computerized files such as plans and records of inspections and violations.

Conduct site inspections during all phases of residential and light commercial construction to confirm compliance with codes, bylaws and standards; examine and test domestic water, sanitary sewer, storm drain, fire stand-pipe and sprinkler systems; ensure builders maintain public safety during construction by installing fences, hoarding and overhead protection.

Investigate and resolve complaints related to construction; issue stop work orders, tickets and no occupancy notices when there are violations of building and plumbing bylaws; inspect damaged buildings and carry out final inspections and approve occupancy permits for completed construction.

Respond to enquiries and complaints from the public, outside agencies and other departments regarding codes and related by-laws, building construction,; conduct follow-up on complaints; prepare correspondence and reports related to projects and technical matters as required; provide information to senior management regarding statutory requirements related to permits and inspections; prepare and present court evidence as required.

Perform related duties where qualified.

INDEPENDENCE

Work is generated by permit and construction activity and statutory requirements.

Work is reviewed through reports to supervisor.

Issues regarding disputes, policy requirements and procedures are referred to the supervisor.

WORKING CONDITIONS

Physical Effort:

Climb ladders, stairs and scaffolding. (occasional)

Work in attics and crawl spaces. (occasional)

Mental Effort:

Deal with complaints and negative comments. (occasional)

Visual/Auditory Effort:

Focus on detailed drawings and specifications for short periods. (occasional)

Work Environment:

Office.

Work in an environment where protective measures must be taken to avoid exposure to sewage, dust, fumes and asbestos. (rare)

Work outside in all weather conditions. (often)

Work on construction sites. (often)

KEY SKILLS AND ABILITIES

Organize and prioritize work.

Understand and apply the principles of building and plumbing inspection.

Working level operation of current City word processing, spreadsheet and related specialty software.

Read and interpret building drawings, codes, referenced standards and regulations.

Maintain accurate records.

Establish and maintain effective working relationships.

Deal effectively with the public and outside agencies.

QUALIFICATIONS

Formal Education, Training and Occupational Certification:

Current and valid B.C. Certificate of Trades Qualification in Plumbing. (4 years)

Technical School Diploma related to Architecture or Structural Engineering Technology. (2 years)

B.C. Building Inspector's Certificate Level I.

Experience:

3 years of related experience.

or an equivalent combination of education and experience.

OTHER:

Obtain a B.C. Building Inspector's Certificate Level II.

Obtain a B.C. Plumbing Inspector Certificate Level I.

May be requested to substitute in a more senior position.

Work schedule: Monday – Friday, 35 hours per week

\$43.61 per hour, Pay Grade 15

Job Code # 4164

This is a CUPE Local 50 Position

To apply for this opportunity you will need to create an online profile or log back in to our career portal at www.victoria.ca/jobs - only online submission will be considered. All applications must be submitted online by 4:30 pm on the closing date noted on the posting. Please be prepared to provide proof of qualifications and supporting materials as outlined in your resume

City of Victoria is an equal opportunity employer committed to establishing an inclusive, equitable, and accessible environment for all. All qualified applicants will receive consideration for employment without regard to race, national origin, age, sex, religion, disability, sexual orientation, gender identity or expression, marital status or any other basis protected by applicable law.

We are committed to ensuring that reasonable accommodations are made available to persons with disabilities during the recruitment cycle and will provide reasonable accommodations upon request. If you require assistance or an accommodation due to a disability, please email us at HR@victoria.ca