



**THE CORPORATION OF THE CITY OF NORTH VANCOUVER**  
**ASSISTANT CHIEF BUILDING OFFICIAL, PERMITS**  
**Regular Full Time**

The City of North Vancouver is the urban core of the beautiful North Shore and has a long-term vision to be “The Healthiest Small City in the World”, with five key priorities to be a City for People, a Liveable City, a Vibrant City, a Connected City and a Prosperous City.

The Planning and Development department has an exciting opportunity for an Assistant Chief Building Official, Permits, to join their team.

Reporting to the Chief Building Official, you will be responsible for planning and supervising the activities of the plan checking and administrative staff in the Building Division. This includes the management of public-facing and technical review staff, facilitating the timely review and issuance of various City approvals and providing guidance and technical advice on building codes, City bylaws and other related construction standards. You will also be responsible for assisting with complex code interpretation and discussing non-conformance issues to clarify problem areas and work to resolution.

In addition, you will ensure that the City's building approval policies and procedures are updated and revised in accordance with changes in senior government legislation, and City Council policy; and you will assist the Chief Building Official in preparing departmental development approval bylaws and bylaw amendments for Council and other Divisional information updates.

You will have a post-secondary diploma or degree in a relevant discipline, with considerable related work experience in a supervisory capacity. You will also be a Registered Building Official (RBO) from the Building Officials Association of BC or Registered Professional, and have completed a Local Government Administration Certificate. Equivalent combinations of education and experience may be considered. In addition to your considerable knowledge of municipal plan review, you will also have a good understanding of residential and commercial building standards, methods, and practices. You will draw on your demonstrated leadership, communication and interpersonal skills to establish and maintain effective working relationships with a variety of stakeholders. Public sector experience, familiarity with related legislation, the Local Government Act and the Community Charter, would be strong assets. Proficiency in MS Office as well as electronic permit processing software and a valid BC Class 5 drivers' license are also required.

During the recruitment process, applicants will be requested to provide a current Police Information Check (PIC).

We offer an attractive remuneration and benefits package for this exempt position, including a compressed work schedule.

If you are passionate about making the City of North Vancouver an even greater place to live, work and play, apply online through the Career Portal at [www.cnv.org](http://www.cnv.org) by **Friday, March 27, 2020**.

Thank you for your interest in the City of North Vancouver.

Posting: 2020-0040

March 13, 2020