



EMPLOYMENT OPPORTUNITY

CHIEF BUILDING OFFICIAL – Full Time Regular

Tsawwassen First Nation (TFN) is a self-governing First Nation that delivers a wide range of community services, including all of those typically delivered by municipalities. The Lands Department is responsible for the delivery of all planning, development, and engineering related services. The Community is in the midst of a significant development program, which includes the development of commercial, industrial, and residential properties. Along with the review and approval of the engineering infrastructure to support this development, the Lands Department is also responsible for assuming the ongoing maintenance and management of the infrastructure.

This is a great opportunity for a motivated individual to make a significant contribution to a fast-paced organization that is growing and providing a bright future for its members and the community it serves. TFN is seeking a qualified individual to join our Lands Department in the permanent full-time position of Chief Building Official. Reporting to the Director of Lands, the Chief Building Official is responsible for the administration, interpretation, and enforcement of the BC Building Code and TFN regulations.

TFN is following Government recommendations to ensure the health and safety of all employees while working during COVID-19.

Wages and Benefits:

- Competitive salary
- 40 hour work week
- Extended medical & dental with 100% coverage for prescriptions and basic dental
- EAP
- 15 personal days per year
- Municipal pension plan
- Paid office closure during the holiday season

Duties and Responsibilities:

- Plan Checking
- Inspection of buildings of all types and occupancies to ensure that construction, conversion, repairs, alterations, demolitions, and additions to buildings comply with applicable requirements.
- Ensures all deficiencies and/or infractions are corrected
- With tact, discretion and a constructive attitude, resolve Code challenges/deficiencies with stakeholders (homeowners, builders, design professionals and other stakeholders) on what can often be complex matters
- Respond to stakeholder's enquiries concerning the BC Building Code and associated Building Permit and Site Inspection processes
- Preemptively identifies difficult and complex matters through analysis, interpretation, and conclusions
- Maintains well organized and accurate records specific to project files in general, enforcement measures and potential Court proceedings

- Mentoring junior staff
- Public education initiatives
- Ability to work with minimal supervision
- Creative problem-solving skills and the ability to exercise independent judgement

Qualifications or Experience:

- Diploma in building technology from a recognized institute
- Possession of Building Officials Association of BC Level III Certification (or working towards Level III) and Plumbing Inspectors Association of BC Level I Certification (RBO designation)
- A minimum of 8 years of municipal building inspection experience is required
- Thorough knowledge of the principles, methods and practices of building construction, plumbing, appropriate heating/ventilation (HVAC) and electrical installations
- Solid working knowledge of applicable Codes and procedures; as well as thorough knowledge of current B.C. Building, Plumbing and Fire Codes, N.F.P.A Standards, relevant Federal, Provincial, and municipal statutes and regulations
- A detail-oriented professional who thrives in a fast-paced environment, involving a high level of public interaction and understands the complexities of local municipal government
- Outstanding attitude and interpersonal skills
- Highly organized and experienced with various digital applications
- Ability to work in an environment with changing priorities and constant interruptions, respond to new challenges and a high volume of work while prioritizing workloads to meet deadlines and handling multiple concurrent tasks
- Considerable knowledge as a journeyman in an applicable building trade, preferably in a supervisory capacity; or an equivalent combination of training and experience
- Diploma in a building technology course or civil technology course; or certification in one or more of the building trades, supplemented by completion of Building Code courses and sound related experience
- Valid BC Drivers License and clean driving record is preferred
- Criminal records check

Application Guideline:

If you are interested in a challenging opportunity with a leading edge progressive municipal type government, please forward your resume along with a cover letter by email to

hr@tsawwassenfirstnation.com

Or mail/drop off to:
Human Resources
1926 Tsawwassen Drive
Tsawwassen, BC V4M 4G2

Pursuant to the Tsawwassen First Nation *Government Employees Act*, first priority in hiring among qualified applicants will be given to Tsawwassen Members, second priority to spouses (as defined in s. 3 (1) of the BC *Family Law Act*) of Tsawwassen Members, and third priority to members of other First Nations. If you fall within one of these categories and you wish to have this voluntary information considered as part of your application, please indicate the applicable category in your cover letter.

We wish to thank all applicants for their interest; however, only short-listed candidates will be contacted for interview.