



Position Title: Building Operations Superintendent–Wastewater Research Facility

Position Status: Full-Time Regular

Department: Liquid Waste Services

Employee Group: GVRDEU

Location: Annacis Research Centre, Delta

Our Liquid Waste Services Department is seeking a Building Operations Superintendent–Wastewater Research Facility who will maintain the Annacis Research Centre facility and grounds, and meet the needs of building clients, in coordination with other staff at the Centre.

You are: a person with experience managing building operations and maintenance who is familiar with sewage treatment processes, and are comfortable working closely with other staff to proactively ensure that researchers and other building users have everything they need to be successful.

This role: *(Duties described are intended to be representative of the position and are not to be considered as all-inclusive.)*

Building Operations and Maintenance Activities and Improvements:

- The incumbent plans, schedules and oversees the operation and maintenance of the LEED certified Wastewater Research Facility including but not limited to building automation systems, HVAC, fire, safety and security systems, mechanical and electrical systems, roofing landscaping, key and lock systems and building envelope. Develops operation strategies to optimize facility performance. The role directs contractors and includes such tasks as obtaining quotes (in co-ordination with the purchasing department as appropriate), acting as the key liaison with contractors, and inspecting and approving work performed.
- The incumbent develops and maintains annual and routine property inspections in order to identify required maintenance. Develops operational practice and procedures. Analyses operating problems, recommends and implements solutions. Maintains facility consumables as required.

Provides support to Researchers:

- Provides technical information on research hall capacity and infrastructure to potential research clients. Acts as primary liaison for researchers including determination of and establishment of required additional infrastructure, often involved directly in set up. Co-ordinates and maintains commodity stream supplies from the Annacis Island Wastewater Treatment Plant for research projects and provides guidance to researchers on project setup and tear

down, including final cleanup and removal of test facilities upon completion. Develops building specific site practices for research clients and communicates these guidelines through site orientation and the safety coordinators designed by the research parties.

- Administration tasks include participating in preparation of the budget, managing costs within budget restrictions, obtaining quotes from contractors for building improvements/maintenance, writing related reports on building issues: inventory control, maintaining other records as required. Co-ordinates purchases with purchasing and or accounting as required.
- Works in close co-operation with the Marketing Liaison to insure that public event commitments are facilitated effectively and that the needs of groups renting/utilizing the WRF have the services which will ensure effective meetings. This includes providing, storing equipment for events (such as tables and chairs). This may involve direct communication with groups and or building orientation/familiarization activities.

To be successful, you have:

- Candidates must possess a minimum certification of 5th class Power Engineer and a current license. Candidate must maintain this designation in the performance of this role.
- Must possess a minimum of 3 years' experience in building management in which experience directly relates to: the operation and maintenance of automated building energy management systems including automated lighting systems, HVAC systems and DDC systems have been successfully applied.
- Requires the ability to investigate and evaluate problems and to determine and recommend appropriate solutions/course of action.
- Experience managing LEED certified buildings would be an asset.
- This role requires the incumbent to operate a fixed crane including rigging. A selected candidate must confirm their willingness to take and successfully complete this training, as a condition of employment.
- Must possess the ability to deal effectively and courteously with staff, tenants, and members of the public.
- Must have the experience and the ability to interpret technical specifications for application in installation and/or calibration of building operating systems.
- Must have sound knowledge of the Occupiers Liability Act, the Building Codes, the Fire Codes and other related municipal or provincial legislation. Other legislation related to property, maintenance and tenant management would be an asset.
- Ability to communicate effectively and professionally both verbally and in writing. Able to operate a PC in a Windows environment with emphasis on the preparation of reports/spreadsheets.
- May be required to provide First Aid support consistent with the requirements/compensation identified within the collective agreement.
- Must be physically fit, have current and valid BC driver's license.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

Please follow this link <http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by September 17, 2020.