



**THE CORPORATION OF THE CITY OF NORTH VANCOUVER
ASSISTANT PLAN CHECKER 2
Regular Full-time**

The City of North Vancouver is the urban core of the beautiful North Shore and has a long-term vision to be “The Healthiest Small City in the World”, with five key priorities to be a City for People, a Liveable City, a Vibrant City, a Connected City and a Prosperous City.

The Planning and Development Department is looking for a regular full-time Assistant Plan Checker 2 to join their team.

You will be responsible for the plan review of residential dwellings, secondary suites, ancillary structures and small commercial buildings to ensure compliance with the provincial building code and municipal bylaws. You will provide information, interpretation and assistance to home owners, contractors and the general public on permit applications, by-law requirements, related regulations and codes. In addition, as required, you may perform related building inspections; inspect the attachment of signs and building canopies to ensure sign bylaw compliance; investigate complaints concerning alleged building regulation violations; prepare related reports and records; and give evidence in Court when required.

You will possess a Diploma of Technology in Building or related discipline, or trades qualification supplemented by building code related courses, plus related experience in municipal plan checking and/or in the building construction industry. Considerable knowledge of related bylaws, acts, and regulations; the ability to read plans, surveys, and related material and a Class 5 B.C. Driver's License are also required. Computer literacy in MS Excel and MS Word will be considered an asset.

Candidates will need to be BOABC Level II certified on or before February 28, 2021 in order to review plans within the scope of work for this position.

Salary:

34.98 to \$41.29 per hour
(Pay Grade 23 – January 2019 rates)

Hours of Work:

The City of North Vancouver currently works on a compressed work schedule of 8:30 am to 5:00 pm, Monday to Friday, with one scheduled day off (Monday or Friday) approximately every 3-week scheduling cycle.

If you are passionate about making the City of North Vancouver an even greater place to live, work and play, apply on-line through the Career Portal at www.cnv.org by **Thursday, October 22, 2020**.

Thank you for your interest in the City of North Vancouver.

Posting: 2020-0079

October 7, 2020