



Section Manager, Permits & Licences

JP#21-15

If you are civic minded and interested in making an impact on people and businesses on the beautiful North Shore, consider working for the District of North Vancouver.

Home to vast parkland and attractions including Grouse Mountain, Lynn Canyon and Capilano Suspension Bridge, the District is inspired by nature, and enriched by people. The District offers exciting professional development opportunities and a competitive total compensation package including a compressed day off schedule (nine-day fortnight). This is an exciting time to join the District, as we embark on a range of initiatives to transform digital service delivery, customer experience, and our approach to climate action.

We have an exciting opportunity for an experienced building professional to join our Regulatory Review and Compliance department as the Section Manager, Permits & Licences. This is a senior leadership role responsible for leading a team of approximately 21 regular full-time employees plus auxiliaries, working to deliver building and trade permits and associated required inspections, commercial and residential plans reviews, and technical advice on building and construction related matters to residents, homeowners, contractors and construction and design professionals. In this role you will use your expert knowledge of the BC Building Code and other building regulations to provide technical input where necessary to the permit review and approval process, and the required inspections during construction, including final occupancy approval. In addition, you will work closely with internal and external stakeholders in the permitting, inspection and construction regulatory process to build relationships to aid with future initiatives. You will ensure compliance with provincial legislation and local bylaws, and a consistent application of codes, policies, and good engineering practices to ensure that building and structures are designed, constructed and commissioned to the applicable professional, District and Provincial regulatory standards.

As the technical lead for the department, you will manage a variety of special initiatives such as policy and procedure development, business process reviews and improvements, bylaw and report writing, budget preparation and monitoring, and customer service delivery. You will also be responsible for reviewing and making decision on disputes both internally and externally with applicants, and hearing appeals related to disputed bylaw tickets and, may if necessary, prepare reports and defend position in front of an adjudicator. In addition, you will be responsible for chairing the Alternative Solution Committee reviewing applications to vary the prescriptive requirements of the BC Building Code.

You will have a University degree in Architecture or Engineering with a Professional designation or be a Registered Building Official and have a minimum of 10 years' experience in leadership or management positions (**equivalent** combinations of education and experience may be considered), in regulatory review and approval of all types of buildings (Part 3 and Part 9) and associated inspections, ideally within the public sector. You will have with thorough knowledge of construction best practices, building science and a proven ability to analyse, interpret, problem solve and make sound, reasoned and practical decisions on a wide-variety of diverse, highly complex and often contentious technical issues related to code and zoning. You have excellent interpersonal skills, and a spirit of inclusiveness when dealing with your team. Your technical report writing skill is another of your strengths, along with your ability to deliver informative presentations to a wide variety of client groups, including senior management and Council.

If you are interested in this position, and have a passion to serve people and the community, we would like to hear from you. Please apply on-line with your cover letter and resume at <https://careers.dnv.org>. This position will remain open until filled.

We thank you for your interest in employment with the District of North Vancouver and advise that only those shortlisted for an interview will be contacted.