


BUILDING INSPECTOR 3

INFORMATION

 www.courtenay.ca

 @cityofcourtenay

 Courtenay, BC

EXPERIENCE

- Building and plumbing inspections and permits
- Plan and drawing review
- Providing technical advice and reporting

SKILLS & COMPETENCIES

- Collaborative
- Service orientated
- Solutions focused
- Communication and interpersonal abilities

TO APPLY

Letter of Introduction & resume via email to Harbour West Consulting

The City of Courtenay is situated on the east coast of central Vancouver Island, within the traditional lands of the K'ómoks First Nation.

ORGANIZATIONAL PROFILE

Accessible by land, sea or air, Courtenay is a culturally diverse community that offers supernatural beauty at its doorstep. The City of Courtenay (approximate population 26,000) is the urban and cultural hub of the Comox Valley (approximate population 65,000). Courtenay is an innovative, vibrant and growing city.

The Development Services Department is responsible for overseeing land development processes within the City of Courtenay. The department is comprised of the following three divisions: the Planning Division, the Building Division, the Subdivision & Developmental Division.

ABOUT THE ROLE

Reporting to the Manager, Building and Administrative Services, the Building Inspector 3 reviews building and plumbing permit applications, and issues permits. This position inspects and approves plans and drawings pertaining to the development, construction, and renovation of major projects. The Building Inspector 3 conducts on-site inspections of properties, new construction, and renovations; and, reviews liquor and business licenses applications, inspects business premises, and issues licenses and permits. The Building Inspector provides information and technical advice to the public and other City departments, preparing related reporting and documentation.

The ideal candidate will be a member (or eligible member) with the Building Officials Association of BC with BC Inspector Certifications for Building Level 3 and Plumbing Level 1. The ideal candidate will have relevant post-secondary education with current working knowledge of all appropriate bylaws, codes, legislation. The ideal candidate will possess strong interpersonal, communication, and problem-solving skills with the ability to work independently and collaboratively as part of a team. A valid Class 5 BC Driver's License and Criminal Record Check is required.

CONTACT DETAILS

Harbour West Consulting believes equity, diversity and inclusion are essential for the organizations we serve to achieve the business goals they strive for. We believe that everyone – no matter their gender, racialized identity, ethnicity, sexual orientation, age, ability, religion, political beliefs, family status, socioeconomic status, citizenship status, or Indigenous status – should have equitable access to jobs and opportunities. We strive to ensure the recruitment process unfolds in a fair, transparent, timely and open manner to include individuals previously underrepresented or discouraged from participating.

Should you be interested in learning more about this exciting opportunity with the City of Courtenay, please contact Harbour West Consulting at 604-998-4032 or forward your resume and letter of introduction, in confidence, to info@hwest.ca. We will respond to all who express interest.