



BOABC NORTH WEST ZONE MEETING MINUTES

Time: 1:00pm – 4:00pm (PST)

Date: November 23, 2021

Living and working with gratitude and respect on the ancestral, unceded, and un-surrendered territories of Indigenous peoples in British Columbia.

(1) CALL TO ORDER @ 1:05pm

I would like to begin by acknowledging the ancestral, traditional, and unceded territories of Indigenous peoples in British Columbia, on whose territory we are today.

(2) INTRODUCTIONS

- Maura Gatensby, Lead Practice Advisory and Regulatory Liaison, AIBC
- Amy Fehr, Professional Practice Program, EGBC
- Gaetane Carignan, Resilience Specialist, Community Energy Association

(3) APPROVAL OF THE AGENDA

Moved: Jason Berlin

Seconded: Sean Rowse

(4) APPROVAL OF THE PREVIOUS MINUTES

No minutes circulated

(5) BUSINESS ARISING FROM THE PREVIOUS MINUTES

None

(6) NEW BUSINESS

6.1 Guidelines for Part 9 Letters of Assurance

- Maura Gatensby and Amy Fehr presented on new Joint Guidelines for Part 9 Letters of Assurance which provide guidance to the public and registered professionals on appropriate professional assurances under the BC Building Code.

6.2 Building a Legacy North Update

- Gaetane Carignan presented on Step Code in Northern BC. Discussion on training opportunities and program updates.



(7) STANDING AGENDA ITEMS

7.1 Association Updates

- Tyler Wightman, Executive Director, BOABC, gave an update on the Spring Conference, and the December 31 CPD and the Annual Report deadlines. He also discussed the survey that was sent out last week to all members to support development of a new strategic plan.

7.2 BOABC Calendar of Events

- CPD Offering – Office of the Ombudsperson [CPD Offering – Office of the Ombudsperson – Online Training and Webinars – Ongoing – BOABC](#)
- BOABC Executive Meeting, December 14, 2021
- 2022 Spring Conference and AGM, Victoria, May 15 – 18, 2022
- Mentioned Hilti Firestopping Webinar waitlist for early next year.

7.3 Building Regulation Application

- Only qualified building or plumbing officials and exempt building professionals can make decisions about compliance with provincial building regulations on behalf of a local authority under the Building Act.
- All qualified building and plumbing officials must complete CPD development to maintain their qualifications. If you do not complete CPD points by December 31 of each year, you will be removed from the registry of qualified building officials and will no longer be able to make compliance decisions about building regulations on behalf of local authorities.

7.4 BC Appeal Board Rulings

- [Appeal 1866](#) Required egress for a mercantile Group E suite, June 17, 2021
- [Appeal 1865](#) Permitted use of a storage garage, June 17, 2021
- Appeal 1864 Required manual stations for fire alarm systems, May 27, 2021 (URL not found)
- [Appeal 1863](#) Spatial separation, NFPA 13D, “Installation of Sprinkler Systems in One-and-Two Family Dwellings and Manufactures Homes”, exemptions, June 1, 2021
- [Appeal 1862](#) Spatial separation, NFPA 13D, “Installation of Sprinkler Systems in One-and-Two Family Dwellings and Manufactures Homes”, exemptions, May 27, 2021
- Appeal 1861 Pending
- [Appeal 1860](#) Size of trap and trap arm in relation to fixture outlet pipe, April 15, 2021
- Appeal 1859 Pending



- Appeal 1858 Withdrawn
- [Appeal 1857](#) Applicable edition of BC Building Code, April 1, 2021
- [Appeal 1856](#) Application of Defined Term Dwelling Unit, February 25, 2021
- [Appeal 1855](#) Roof Space Ventilation, January 21, 2021
- [Appeal 1854](#) Deck surface material, March 18, 2021

7.5 [BOABC Interpretations](#)

- 18-0027 [Height Factor A, in Table 4.1.8.18.](#)
- 18-0028 [Structural Fire Protection](#)
- 18-0092 [Power Actuated Fasteners and Drop-in Anchors](#)
- 18-0096 [Calculating Hydraulic Load From Roofs with an Adjoining Vertical Surface](#)
- 18-0109 [Cleanout for a 2" Wet Vent Serving a Bathroom Group](#)
- 18-0110 [One Trap Serving Multiple Fixtures](#)
- 18-0114 [Secondary Suite Second Means of Egress via Window](#)
- 18-0115 [Sizing of Principal Mechanical Exhaust Fan for a Dwelling Unit](#)
- 18-0116 [Mechanical Ventilation in a Dwelling Unit Undergoing Renovations](#)
- 18-0117 [Intermediate Handrails](#)
- 18-0119 [Determination of Fire Resistance Ratings](#)
- 18-0122 [Limiting Distance in an Area with a Volunteer Fire Department](#)
- 18-0123 [Exit Enclosure Fire Separation Services Penetrations](#)
- 18-0125 [Sound Transmission Rating of Door in a Fire Separation, Secondary Suites](#)
- 18-0128 [Fuel Fired Appliances on Balconies](#)
- 18-0129 [Special Knowledge of Door Opening Mechanism](#)
- 18-0130 [Expansion Joint Requirements for Dry Vents](#)

7.6 Regional Issues

None.

7.7 [BCBC Errata or Revisions](#)

- None to report

7.8 Ministerial Orders

These specify the examination requirements by class for Building Officials:

- [Ministerial Order 70/2021 \(gov.bc.ca\)](#) – “examination requirements by class for qualified building officials”
- [Ministerial Order 71/2021 \(gov.bc.ca\)](#) – “continuing professional development requirements for qualified building officials”
- [Ministerial Order 80/2021 \(gov.bc.ca\)](#) – “Building Act General Regulation, B.C. Reg. 131/2016, is amended”



7.9 [BSSB Technical Bulletins](#)

- B21-01 [Building Officials Qualifications](#)

(8) **ROUND TABLE DISCUSSION**

- Member Forum on BOABC website – use for discussion amongst members in North West Zone. Tyler recommended using SharePoint.
- Good idea for members to attend other zone meetings to see what's going on.
- Prince George – discussion on built up columns.

(9) **NEXT MEETING**

- February 22, 2022 @ 1:00pm (PST)
- Three (3) CPD points were automatically uploaded to your member profile when you registered.

(10) **ADJOURNMENT @ 3:54pm**