



Plan Checker 2

Competition # 23-020
Status: Regular Full Time CUPE
Department: Building Services
Salary: \$37.00 - \$43.64 per hour
Closing: February 20, 2023

Come grow with The City of Maple Ridge! Are you a team player with a "can do attitude", excellent communication and customer service skills? We have the perfect opportunity for you!

POSITION OVERVIEW

We are hiring for two regular full time Plan Checker 2 positions. This is technical and administrative work in reviewing plans and specifications accompanying applications for single and multi-family, commercial and industrial building permits to review adherence to Municipal by-law requirements. The Plan Checker 2 exercises considerable independent judgement and action coordinating the processing of permit applications and assisting in reviewing proposed projects.

EDUCATION AND EXPERIENCE

Graduation from an Institute of Technology in Building Technology, plus sound related experience in the building construction industry or Municipal field, OR an equivalent combination of training and experience.; Ability to work at Level II with the Building Officials Association of BC (BOABC).

KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of applicable sections of the BC Building Code (BCBC), and other related safety regulations, procedures, permits, and bylaws as they relate to the work being performed.
- Sound knowledge of building construction practices and materials.
- Working knowledge of reference documents in the (BCBC).
- Ability to deal effectively, tactfully and courteously with the public, and to maintain effective working relationships with other employees.
- Ability to read plans and drawings, to interpret and apply the (BCBC), and Municipal regulations and by-laws and to suggest corrections and changes where required.
- Ability to deal effectively and courteously with owners, builders, registered professionals, public and staff and to interpret and explain regulations and building requirements as necessary.
- Ability to prepare reports, records and correspondence related to the work manually or using a computer terminal.

LICENCES AND CERTIFICATES

Valid Class 5 driver's license valid in the Province of British Columbia

PREFERRED QUALIFICATIONS

Level II Certification of the Building Officials Association of BC (BOABC)

EQUITY STATEMENT

At the City of Maple Ridge, we are dedicated to cultivating an inclusive culture that actively values and embraces diversity. We strive to attract and retain a talented, diverse workforce that is broadly reflective of the community we proudly serve. Accommodations are available on request for candidates taking part in all aspects of the selection process by contacting hrenquires@mapleridge.ca.

WHAT WE OFFER YOU

The City of Maple Ridge is a great place to work with competitive compensation packages that include the Municipal Pension Plan, a strong employee wellness program and the opportunity for professional career growth and professional development. If you want to help shape a growing community in a municipality that strives for service excellence, then this is the position for you.

We thank all applicants for their interest, however, only those under consideration will be contacted.