



Job Posting

Nelson, BC and Creston, BC
The Regional District of Central Kootenay

PLAN CHECKER (2 POSITIONS) Full time

The Regional District of Central Kootenay (RDCK) is inviting applications for two **Plan Checker** positions, once based in Creston and once based in Nelson, BC.

Reporting to the Building Manager, the Plan Checker will leverage their experience and knowledge of the BC Building Code, RDCK Building Bylaw, other codes and standards, bylaws and regulations to act as a key technical resource to the Building Department.

This role works collaboratively with the Building team (including: Building Administrative Assistants, Development Technician, Building/Plumbing Officials) during the initial stages of the permitting process for Part 9 buildings, to review applicant building plans for completeness of information and regulatory compliance to applicants.

REQUIRED QUALIFICATIONS & EXPERIENCE:

- Post-secondary diploma in Building Sciences, Science or trade certification in Building and/or Plumbing. A minimum of 2 years of related experience may be considered as an equivalent qualification;
- Level 1 Qualification with the Building Officials Association of British Columbia;
- Level 1 Qualification with the Plumbing Inspectors Association of British Columbia or eligibility to attain preferred;
- Satisfactory Criminal Record; and
- Valid BC Drivers License and satisfactory Drivers Abstract.
- An equivalent combination of education and experience may be considered.

REQUIRED KNOWLEDGE, SKILLS & ABILITIES:

- Eye for detail, and ability to interpret building blueprints, construction plans, maps, legal descriptions, rights of way, easements and covenants, and technical reports with accuracy and precision in a high volume work environment under tight time constraints;
- Familiar with construction methods, materials and practices in the construction industry; maintaining up-to-date knowledge of emerging methods and materials;
- Demonstrated technical writing skills, problem solving skills and the ability to convey technical information to a wide audience;

- Considerable knowledge of the BC Building Code, Plumbing Code, National Fire Protection Association (NFPA) Standards and relevant federal, provincial and municipal statutes, regulations and bylaws.

More Information and How To Apply:

For more detailed information about this role including a full list of required knowledge, skills and abilities, please see the posted Job Description. The successful candidate will demonstrate excellent customer service skills, communicating directly with customers and their representatives to reach their desired outcome in a timely manner, reducing effort, cost and time for applicants and RDCK staff.

This is a full time position of 35 hours per week and offers a comprehensive benefits package including paid vacation time, extended health and dental coverage and a generous pension plan.

This posting, along with a detailed job description, can be found on our website at www.rdck.ca/jobs.

To apply please complete our online form which can be found here: [Employment Application](#). Please indicate your preferred location in your cover letter.

Applications submitted in the form of a resume & cover letter will be accepted until the position has been filled.

For more information or to apply contact:

humanresources@rdck.bc.ca | 250.352.1546
or visit rdck.ca/jobs

Thank you for your interest in working with the Regional District of Central Kootenay. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/testing process will be contacted.

This posting may be used to fill other similar positions within the RDCK over the next six months.