



Trade Show Exhibitor Invitation and Registration

2023 Conference & Annual General Meeting

May 28 to 31

River Rock Casino Resort
Richmond, B.C.

The Building Officials' Association of B.C. (Association) is pleased to invite your organization to participate in the trade show at our 2023 Conference and Annual General Meeting.

The Association has over 1100 members across the province. Most members are employed as building and plumbing officials by local governments to review plans and inspect construction or plumbing systems for compliance with the B.C. Building Code. Members also come from other segments of the building regulatory system, such as building design, construction, testing, and code development. Under the *Building Act*, the Association has been delegated legislative responsibility for administering exams and other qualification requirements for building and plumbing officials in B.C.

The annual Association conference brings together building and plumbing officials, staff from municipal and provincial governments, engineers, architects, and representatives from regulatory bodies and industry associations. The event is typically attended by 150-200 delegates from across the province and provides an excellent opportunity for your organization to showcase its products or services to stakeholders from the B.C. building regulatory system.

Further information about the trade show, including registration fees and schedule, is attached for your review. **The deadline to register and secure your booth is March 31, 2023.** To register for a booth please visit boabc.org/2023-conference. If you have any questions, please contact Katrina Whiteman, Communications Coordinator, at katrina@boabc.org.

Thank you for your time and consideration, and we hope to see your organization represented in the trade show in May!

Sincerely,

Tyler Wightman

Executive Director and Registrar

Building Officials' Association of B.C.



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Trade Show Exhibitor Information

The trade show at the Building Officials' Association of B.C. (Association) annual conference provides an outstanding way for your organization to showcase its products and services for building and plumbing officials and other stakeholders from across the building construction industry.

There are only 28 booths available for the trade show and booths are assigned on a first-come- first-served basis according to application date.

Trade show registration entitles your organization to:

- an exhibitor booth staffed by one attendee to display information about products and services on Sunday evening (May 28) and Monday morning (May 29)
- meals and refreshment breaks for the attendee staffing the exhibitor booth on Sunday and Monday

Each trade show booth is a 10 x 10 draped space that includes a covered and skirted table, two upholstered chairs, and one 750-watt electrical outlet. Wi-Fi access is available for free through the hotel network.

Please note that there is an additional fee of \$235 for each attendee to staff the exhibitor booth beyond the one attendee already included in the registration fee.

REGISTRATION FEE

\$1,500

SCHEDULE

SETUP	Sunday, May 28	3:00 PM to 5:00 PM
TRADE SHOW OPEN	Sunday, May 28 Monday, May 29	5:00 PM to 9:00 PM 7:00 AM to 12:00 PM
TAKE DOWN	Monday, May 29	12:00 PM to 5:00 PM

Trade Show Floor Plan



BOABC Tradeshow May 28 & 29, 2023 RRCR Theatre Flat Mode

