



Supervisor Building Inspection

City of Whitehorse

Established as the Yukon's capital city in 1953, the City of Whitehorse is home to some of the most spectacular scenery, talented artists, and innovative businesses in Canada. Situated along the Yukon River on the traditional territory of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council, over 30,964 call Whitehorse home. The city enjoys a healthy economy thanks to a strong business community and a successful working relationship with the area's First Nations and the territorial government.

Environmental sustainability and responsibility have become a key priority for the city. Access to nature remains a top value for citizens, and residents enjoy recreation activities year-round. There is a reason why Whitehorse has seen steady growth in population; it's because it truly is a beautiful place to live, work, and play. In fact, the Yukon has been highlighted as the fastest growing jurisdiction in Canada (2011-2021), with the vast majority of the growth occurring in Whitehorse.

This growth comes with year over year record breaking dwelling units being constructed requiring the City's Land and Building department to continually pursue innovation, process streamlining and effective file management.

Reporting to the Manager, Land and Building Services, the City of Whitehorse is seeking an experienced Building Inspector (Chief Building Official) to join the Land and Building department to lead a team of 4 Inspectors.

In the role, the new Supervisor will:

- Coordinate the enforcement and administration of minimum standards for construction and occupancy of buildings.
- Inspect building projects for National Building Code compliance, specify remedial action, prepare reports, and investigate violations.
- Issue occupancy and final approvals, as well as "stop work" orders.
- Review and approve building plans and specifications and issue permits.
- Administer the day-to-day Building Inspection functions, under the direction of the Manager Land and Building Services including providing input into the unit's annual operating and capital budgets.
- Oversee the recruitment, onboarding, training and reward of new team members. Ensure staff are performing to the standards set by the City and manage any performance issues in accordance with City policy and practices.
- Ensure, so far as is reasonably practical, that safety procedures and standards are followed by personnel throughout the unit.
- Administer the development, maintenance, and implementation of the *Building and Plumbing Bylaw* and encourage uniform code interpretation.
- Respond to public enquiries and investigate concerns regarding the *Building and Plumbing Bylaw*, some *Zoning Bylaw* violations and fire loss.
- Act as key advisor on Building Code to staff across the CoW and act as Manager Land and Building Services as needed.



For this important hire, the City is looking to meet candidates who possess a nice mix of the following:

Experience in the inspection divisions of a municipality, government body or regulatory entity within Canada.

Minimum eight years progressive, related experience, three of which have been in a supervisory or management level with operational experience inspecting large commercial/industrial projects.

Must have Building Official Association of British Columbia Level 3 Certification or equivalent from other associations across Canada. Journeyman Certificate in Construction Trade.

Conflict Resolution Courses (Dealing with Anger, Conflict Management and Negotiations Level 1) would also be welcomed.

Experienced in mentoring, training and performance management of staff.

Comfortable with negotiation ensuring both sides are heard and reaching win-win solutions.

Strong stakeholder or intergovernmental management skillset with experience presenting to management teams, council or community members or large audiences.

Comfortable making presentations and discussing sensitive matters in respectful manner to a variety of audiences.

Excellent organizational skills, and ability to multitask with minimal supervision.

Proven written and oral communication skills to develop and present reports, position papers and proposals.

Comfortable in working with budgets and delivering on plans.

Experience working with First Nations or good understanding/respect for their culture would be ideal.

Valid Class 5 Yukon Driver's License (or provincial equivalent).

Standard First Aid /CPR Level C would be welcomed.

The compensation package for this position includes an hourly rate between \$43.56-\$51.25 working 35 hours per week with an option to increase to 40 hours per week May-September each year during the construction season. Full extended health benefits, 4 weeks' vacation, 2 weeks sick leave, RRSP at 10% (7% Employer, 3% Employee contribution), \$2,900 Yukon Bonus after 2 years as well as mental health funding and professional development. This is a unionized position and is covered by PSAC YO46.

The City of Whitehorse has partnered with KasaHR Consulting to fulfill this important hire. KasaHR is led by Kataneh Sherkat with support from Arthur Lyons. To be considered for this role, please apply by sending your resume and cover letter directly to kataneh@kasahr.com, arthur@kasahr.com or via www.kasahr.com/recruitment.

KasaHR was founded on the basis that all applicants deserve respect and care when they apply for jobs. All applications will be reviewed and applicants with the strongest background to the role in question will be contacted for further discussion. All other applicants will be informed of the status of their application within days of applying. If you have not heard back from us within a week of submission of your application, please don't hesitate to contact us for an update.