

Internal/External Posting

Building Inspector- Level 2

Posted November 22, 2023

The City of Fernie is inviting applications for the Regular Full-Time position of Building Inspector Level II, who will be working with the Planning team. Reporting to the Manager of Planning, the Building Inspector Level II is a CUPE 2093 union position, that is responsible for a wide range of tasks.

The Building Inspector will use their skills, knowledge, and abilities to administer Federal and Provincial laws and Municipal bylaws related to the design and construction of all types of buildings and structures. The Building Inspector ensures that the objectives of structural safety, fire safety, health, accessibility, and the protection of buildings are addressed prior to occupancy.

The Building Inspector is authorized to assess, consult, and report on the design, construction, and occupancy of all types of new and existing buildings and structures in accordance with the applicable laws and bylaws. In existing buildings this role includes, but is not limited to, the review and inspection of constructions, renovations, alterations and additions, changes in use, interior improvements, and demolitions.

SCOPE OF RESPONSIBILITIES

- In addition to the Building Inspection Level I responsibilities and scope of work;
- The Building Inspector II reviews plans and specifications, investigates work and communicates with stakeholders to determine and ensure compliance with applicable laws, bylaws, Codes and Standards.
- The Building Inspector will liaise with Council, other agencies and organizations, the Fire Rescue, Operations and Planning Departments and other regulatory bodies involved with property development, or any health, fire and life safety matters related to construction of buildings and other structures.
- Prepares statistical, summary, detailed and other reports as required.
- The Building Inspector conducts building code, regulations, and bylaw compliance reviews to confirm compliance and initiate corrective actions related to unsafe conditions in new and existing constructions.
- In addition to undertaking investigations, the Building Inspector is empowered to enforce law through the use of Stop Work Orders, Orders to Secure, upgrade or demolish unsafe buildings or conditions and, when necessary, prepare information for prosecution and/or injunction and provide expert testimony and issue Municipal Ticket Information.
- The Building Inspector is instrumental in assisting the development of local regulations and bylaws regarding health, fire and safety. Assists the public with land use, zoning, subdivision and building requirements.
- The Building Inspector may also enforce and administer bylaws related to minimum acceptable property and building maintenance standards, heating, ventilating, solid fuel burning appliances, etc.
- The Building Inspector must be familiar with current and past Provincial and National Building Codes and Standards, Federal and Provincial legislation and Municipal bylaws pertaining to health, fire and life safety

in construction. Familiarity with all aspects of the construction industry, including construction methods, procedures, practices, and materials is required of the Building Inspector.

- The Building Inspector must display a great deal of tact and diplomacy while enforcing the foregoing laws, Codes, Standards, Regulations and Bylaws and assessing options for Code compliance.

REQUIRED QUALIFICATIONS

- Grade 12 or proven equivalent
- Thorough knowledge of all common types of building construction and materials.
- Sound knowledge of B.C. Building and Plumbing Codes.
- Possess and maintain Level 2 Building Inspection Certificate.
- Possess and maintain Level 1 Plumbing Inspection Certificate.
- Obtain and maintain Level 1 Bylaw Enforcement and Investigative Skills Certificate within 12 months of commencing employment.
- Proven ability to read and interpret plans, drawings and specifications and enforce regulations tactfully and with firmness.
- Strong interpersonal skills with an ability to effectively communicate with a variety of stakeholders.
- Excellent communication skills, both verbal and written.
- A trades qualification in carpentry or plumbing is desirable.
- A diploma in Building or Civil Technology is desirable.
- Valid Class 5 B.C. driver's license.
- Familiarity and proficiency with office computers and databases.

WORKING CONDITIONS:

- Must be able to complete all physical requirements of the job with or without reasonable accommodation.
- Ability to work effectively and efficiently in high stress situations and under tight deadlines
- Exposure to loud mechanical noise is frequent to this position.
- Ability to simultaneously address multiple complex problems.
- Ability to interact appropriately with a variety of individuals and stakeholders.
- Works in an office environment with extended periods sitting at a computer station.

ACKNOWLEDGEMENTS:

The above description reflects the general details considered necessary to describe the principal functions and duties as required for proper evaluation of the job and will not be construed as a detailed description of all the work requirements that may be inherent in the job. Employees may perform other related duties and tasks as required to meet the needs of the operation.

In making promotions the applicant with the greatest seniority and having the required qualifications and ability to do the job shall be awarded the position. The City shall determine qualifications and ability in a fair and equitable manner. Salary and benefits will be in accordance with current CUPE contract. The wage rate is \$49.84/hour for a Building Inspector Level II. **This posting is internal/external concurrently.**

Detailed applications containing resume and references should be received by **2:00 PM December 13, 2023,** and be addressed to Derek Cimolini; careers@fernie.ca

We thank all applicants for their interest; however, only those considered for an interview will be contacted.

Derek Cimolini, Manager of Planning
City of Fernie, 501 – 3rd Ave, PO Box 190
Fernie, BC, V0B 1M0 or
email careers@fernie.ca

The City of Fernie strives to ensure that its employment practices are free from direct and indirect discrimination and is committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, City of Fernie will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.