

# Be Part of the Story.

ABBOTSFORD  
CITY HALL



At the City of Abbotsford our people are our greatest asset. We offer a wide range of diverse, stimulating and rewarding career opportunities that support and recognize high levels of performance. In Abbotsford, we work strongly to create a challenging yet rewarding environment for our employees to thrive. We invite you to become part of a place that has strong corporate and organizational values, rewarding career paths, challenging opportunities, and an engaging and dynamic team to work with.

**Director, Building Permits &  
Licenses  
Planning & Development  
Exempt, Full Time  
Posting #J0224-0076**

**Be part of the story. Join our team today.**

The City of Abbotsford is hiring for a Director, Building Permits & Licenses. The Director is a vital member of our Planning & Development Services Department leadership team; this position has responsibility for the overall management and operation of a busy division that includes construction-related permits and business licences. As an integral team player, you will be part of achieving the vision of Abbotsford as the most sustainable, livable, and prosperous City in British Columbia.

This unique opportunity calls for a dynamic, result oriented professional with strong communication, organizational skills, and managing people skills. The role is suited to a proven leader with a thorough knowledge of building code, applicable bylaws and regulations, as well as the Local Government Act and Community Charter. Knowledge of future trends in construction is desirable. The incumbent will also be called upon to provide policy advice to the corporate management team and council on building safety issues.

Drawing on solid experience and exceptional communication skills, the ideal candidate will bring fresh and innovative ideas, strong leadership and managerial skills, an ability to manage complex projects, deliver to ambitious schedules, guide employees to meet strategic targets and provide creative solutions within a regulatory framework, all with a track record of delivering successful outcomes to difficult challenges. The City is looking for a natural team leader and change-agent, committed to building and fostering a cooperative, collaborative and professional culture in the workplace.

**The ideal candidate will possess:**

- University Degree in a related discipline and completion of the Level III certification with the Building Officials Association of BC (BOABC);
- Eligibility for appropriate trades or professional certification from appropriate associations (APEGBC, AIBC, BOABC, POABC, ASCT);
- 10 years of progressive related work experience, including a minimum of five years in a management role;
- Solid knowledge of engineering principles, building code, land development and land use planning principles, municipal legislation, acts, regulations, codes, and standards related to all types of development and building construction; and
- Previous public sector experience within a unionized work setting would be considered an asset.

At the City of Abbotsford, we work strongly to create a challenging yet rewarding environment for our employees to thrive. We offer ongoing personal and professional development opportunities, competitive compensation, and a comprehensive benefits package.

The City of Abbotsford is committed to creating a workplace that fosters a culture of diversity and inclusion by attracting, retaining and developing a talented and diverse workforce which broadly reflects the community and citizens we serve. As such, we encourage applications from individuals from all genders, backgrounds and underrepresented groups. We will be happy to work with applicants requesting accommodation at any stage of the hiring process. To apply, please visit us online at [www.abbotsford.ca/careers](http://www.abbotsford.ca/careers).

Salary range: \$159,359 - \$188,024.

**Closing Date: February 29, 2024**



**RECRUITMENT**

[www.abbotsford.ca/careers](http://www.abbotsford.ca/careers)