



## **OPPORTUNITY PROFILE**

Building Official

(full-time permanent)

## **THE OPPORTUNITY**

Sun Peaks Mountain Resort Municipality is seeking applications to fill a permanent, full-time Building Official position in Sun Peaks. This is a new position to support ongoing demand for building inspection services in Sun Peaks. Reporting to the Director of Planning and Community Services, the Building Official is responsible for providing a range of building and plumbing inspection services, including plan reviews and field inspections for compliance with applicable building and plumbing codes and relevant regulations. The Building Official is also responsible for processing building permit applications, assisting in administration and building bylaw enforcement, and providing technical information to the public. In addition to building inspection duties, this position is also responsible for assisting the Sun Peaks Fire Rescue with commercial property inspections and follow-up on BC Fire Code contraventions. This position also acts as the municipality's business licensing inspector.

## **ABOUT SUN PEAKS MOUNTAIN RESORT MUNICIPALITY**

Sun Peaks Mountain Resort Municipality is a vibrant year-round, growing mountain tourism community boasting world class skiing, mountain biking, skating rink, hiking and golf and a core tourist village with some 850 hotel beds. Sun Peaks has a population of 1,500 year-round residents, and hosts on average 3,000 to 5,000 winter visitors and residents and some 1,000 to 3,000 daily summer visitors.

At a base elevation of 1,255m the unique European inspired walkable village is located 45 minutes from Kamloops in British Columbia's interior. The community has a unique ski-in/ski-out public school, medical centre, and numerous recreational facilities.

## **JOB REQUIREMENTS**

### **Required Skills and Abilities:**

- The preferred candidate will possess Level 2 or Level 3 qualifications from the Building Officials Association of BC (BOABC), Level 1 Plumbing Qualifications and a minimum of 5 years work experience in a local government environment
- Fire Inspector Level 1 required
- Certification in one or more acceptable construction trades or Civil and Structural Engineering Diploma or equivalent

- Ability to exercise courtesy, tact and diplomacy in sensitive or difficult situations
- Strong knowledge of the BC Building and Plumbing Codes and applicable municipal bylaws, standards and regulations is required
- Excellent computer skills
- Customer service ethic and aptitude as well as good verbal and written communication skills
- Ability to demonstrate a considerable degree of professional judgment when evaluating conformity with codes and regulations and interacting with customers
- Valid Class 5 BC Driver's License
- Satisfactory criminal record check

**Office Hours:**

Monday to Friday 37.5 hours per week (flexible work schedule available).

**Compensation:**

\$41.00 - \$44.00/hr

The municipality offers a competitive compensation package that includes enrollment in the Municipal Pension Plan, health & wellness allowance, annual ski pass, extended health and dental benefits as well as vacation and sick leave benefits.

**APPLICATIONS**

Resumes with a cover letter outlining your interest and relevant experience can be submitted to:

Deanna Campbell, Chief Administrative Officer

[cao@sunpeaks municipality.ca](mailto:cao@sunpeaks municipality.ca)

**Deadline:**

April 30, 2024