

# Assistant Chief Building Inspector

Competition #2024-211 | Regular Full Time

Planning and Development | Certified Professional Program / Plan Checking



*As the third largest City in British Columbia, the City of Burnaby is committed to creating and sustaining the best quality of life for our entire community. As a City, we provide facilities and services that support a safe, connected, inclusive, healthy and dynamic community. With this in mind, comes great responsibility – we seek likeminded individuals who are passionate about the community, work with integrity and respect, and are innovative when it comes to the work and services Burnaby provides to our citizens.*

The City of Burnaby is actively hiring an Assistant Chief Building Inspector (ACBI) to join our Planning and Development team! As a key member of the team, you will be able to develop your skills in Business Process Initiatives, Administration, Plan Checking, Inspections and Bylaw Enforcement. This position takes on a leadership role by directing and guiding a team, leading special projects, and ensuring that service levels are met.

Reporting to the Chief Building Inspector, the Assistant Chief Building Inspector is responsible for maintaining a safe and effective regulatory review system, enforcement of applicable statutes, and developing new policies and processes. Some duties include participating in recruitment, performance management, staff development and coaching of staff, researching developing and instituting appropriate policies and guidelines, and representing the City on a broad range of legal and quasi-legal proceedings or meetings by providing direct input or performing committee work as required. Performs related work as required.

Qualifications include University graduation in Engineering or Architecture supplemented by courses in fire protection systems as well as management and leadership, plus considerable related supervisory experience in a fast paced, technically diverse and challenging customer service environment. The ACBI role requires considerable knowledge of: BC Building Code and the National Fire Protection Association standards; building construction techniques including building, electrical, plumbing and gas, for all types of buildings; principles of structural, geotechnical, mechanical and electrical engineering; rules, regulations and policies governing departmental operations and the work performed. This role requires the ability to solve complex technical problems, plan, organize, direct and evaluate the work of a diversified group of subordinates, perform research tasks; analyze technical data; prepare comprehensive technical reports and recommendations related to the work, communicate effectively orally and in writing, be innovative and adaptive to changing conditions. Membership in the Engineers and Geoscientists British Columbia (EGBC) or Architectural Institute of BC (AIBC) is required. Building Officials Association of British Columbia (BOABC) Level 3 Qualification or registration as a Certified Professional is preferred; or an equivalent combination of training and experience. A valid Driver's License for the Province of British Columbia is also required.

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Annual Salary	\$142,477	\$146,434	\$150,409	\$154,365	\$158,321
Special Benefit	\$8,784 Annual Stipend				

Please submit your application no later than **Wednesday, July 3, 2024**.

*Copies of relevant professional certificates or degrees will be required at the time of the interview.*

*At the City of Burnaby, we are committed to fostering an inclusive and diverse workforce that authentically mirrors the vibrant community we proudly serve. We consistently embrace diversity and endeavor to build an inclusive workforce that celebrates the richness of our community. We warmly welcome applicants of all genders, ages, ethnicities, cultures, abilities, sexual orientations, and life experiences to join us in shaping a more vibrant and equitable future together.*

*Please contact People and Culture at **604-294-7303** if you do not receive a confirmation email within one hour of submitting your application online.*

*We thank all candidates for applying, but only those short listed will be contacted.*

