

Job Title: Project Manager - Class 3 Building Official

Organization: Ministry of SaskBuilds and Procurement

Location: Regina, Saskatchewan

Department: Building Services Branch

Reports To: Director of Engineering and Sustainability - Building Services Branch

About Us:

The Ministry of SaskBuilds and Procurement is at the forefront of providing essential services to support economic development and improve the quality of life for Saskatchewan residents. Our responsibilities include real property management, encompassing government buildings, accommodations, transportation, and information technology.

Position Overview:

We are currently seeking a qualified individual to join our team as a Class 3 Building Official within the Building Services Branch. In this role, you will play a key part in ensuring the safety and compliance of government facilities with applicable building codes and standards.

Responsibilities:

As a Class 3 Building Official, your responsibilities will include:

1. Building code assessments & database program

Conduct thorough inspections of government buildings to ensure compliance with building codes, accessibility code, safety regulations, and relevant standards. Inspect, document, and maintain a database of code issues that are present in SBP facilities. Provides ongoing day to day support to building managers, operators, and project managers for code reviews before, during and after completion of construction projects of all sizes. Reviews all cost estimates for building code, fire code, and asbestos concerns that could impact the design or budgets for the proposed project.

2. Legislation, Regulations, Codes integration and Application

Ensure that all current and future codes, standards, legislation etc. are reviewed and their applicable sections are properly explained and administered to SBP facilities. Coordinates with Municipal Affairs and Social Services on the application of new construction codes, energy codes, accessibility codes and forecasting the effects that the new requirements will have on SBP facilities. Assists in the guidance of development of new regulations, and the application and enforcement of accessibility standards. Provide guidance and consultation to internal and external stakeholders on matters related to building codes, standards, and compliance.

3. Life Safety Systems Testing/ Auditing

The position manages/oversees the development of testing plans for all emergency systems, engages consultants to perform testing, and provides oversight and certification/acceptance of the testing every two and five years in our facilities as required by regulations.

4. Rick Hansen Accessibility Certifications

This position manages certification of various public facing facilities under the Rick Hansen Foundation Accessibility Certification (RHFAC) program.

5. Asbestos auditing and registry program

This position manages the provincial asbestos registry and provides an active liaison role with the provincial auditor as well as provides on-going audits of facilities.

6. Construction Design Standards/Specifications (CDS) Program

Support the development, administration, and ongoing maintenance of the Construction Design Standards for all government construction projects.

Serve as a subject matter expert on building codes and standards, providing advice to project teams and other relevant parties.

Qualifications:

To be successful in this role, you should possess the following qualifications:

Education:

Completion of a relevant post-secondary program in building technology, architecture, engineering, or a related field.

Certification:

Class 3 Building Official certification. Consideration will be given to lower level Building Officials.

Experience with Rick Hansen Certification would be considered an asset.

Experience:

Proven experience in conducting building inspections, plan review, and enforcing building codes.

Communication Skills:

Strong communication and interpersonal skills, with the ability to convey technical information effectively.

Analytical Skills:

Excellent analytical skills to assess plans, identify compliance issues, and recommend corrective actions.

Team Player:

Ability to work collaboratively within a team and interact with various stakeholders.

What We Offer:

Competitive salary – SGEU Level 12 with Supplement

The Government of Saskatchewan provides an environment that is committed to workplace diversity and upholds deep rooted values of Respect and Integrity, Serving Citizens, Excellence, and Innovation, and Acting as One Team.

The Saskatchewan public service offers an attractive compensation package that includes competitive salary, comprehensive health and dental benefits, and pension plan.

We are committed to workplace diversity.

Hours of Work: SGEU (37.5 hours per two weeks)

Number of Openings: 1

The Ministry of SaskBuilds and Procurement is an equal opportunity employer. We thank all applicants for their interest; however, only those selected for an interview will be contacted.