



Job Posting

Regional District of Central Kootenay
Nelson, BC

ASSISTANT MANAGER BUILDING INSPECTION

Full Time, Benefited

The RDCK is an equal opportunity employer



Ready to take your career to new heights while enjoying an incredible lifestyle?

The Regional District of Central Kootenay offers the **perfect balance** between work and play, set against the breathtaking backdrop of the Central Kootenays.

Here, you'll find endless outdoor adventures right at your doorstep—from scenic hiking and biking trails to the pristine waters of Kootenay Lake. When winter arrives, world-class powder skiing and rejuvenating hot springs make for unforgettable experiences. The area hosts **vibrant communities**, rich in heritage, artisanal shops and exceptional dining.

RDCK's Building Offices, located in Nelson, Creston, and Nakusp, serve the entire region, providing a **unique opportunity to grow** within a dynamic and expanding department. If you're looking for a **rewarding career** in a place that truly has it all, this is your chance!

Apply today and become part of something great!

We are excited to offer a **development opportunity** for the position of Assistant Manager – Building Inspection. This role is ideal for a **motivated individual seeking to grow their leadership skills** while contributing to the delivery of high-quality building inspection services across the RDCK. In this position, you will:

- ◆ Supervise and mentor Building Officials and Development Technicians to ensure consistent and professional service delivery.
- ◆ Support employee development by providing targeted coaching and training to build both technical expertise and soft skills.
- ◆ Coordinate closely with the Senior Plan Checker to align inspection and permitting processes.
- ◆ Take on complex building inspection responsibilities, including large Part 9 buildings and unique permit applications.
- ◆ Be a key point of contact for Building Officials on day-to-day inspection and permitting matters.
- ◆ Assist the Manager in improving internal procedures and policies to enhance service consistency and support administration of the Building Budget.

The Assistant Manager will normally be based in Nelson or Creston and is required to regularly travel to other RDCK Building offices as part of their duties.

Check out our **full description of requirements and roles** on our website at www.rdck.ca/jobs.

REQUIRED QUALIFICATIONS:

- Minimum of 5 years' experience providing building inspection services, including at least 2 years of related supervisory experience;
- Level 3 Certification with the Building Officials Association of British Columbia;
- RBO certification or ability and willingness to attain the certification;
- Level 1 Certification with the Plumbing Inspectors Association of British Columbia or eligibility to attain;
- Post-secondary diploma or degree in Building Sciences, Science or trade certification in Building and/or Plumbing is a definite asset and may be preferred;

This is a full time benefited position working 35 hours per week. The normal annual rate for this position varies between \$101,471—\$106,544 dependant on experience. The full benefits package includes extended health and dental, short & long term disability coverage, life insurance plus 4 weeks paid vacation time to start and enrollment in the Municipal Pension Plan when eligible (as per MPP rules).

To apply please complete our online form that can be found here: [Employment Application](#).

Applications submitted in the form of a resume and cover letter will be accepted **until 9:00am, Monday, June 2, 2025.**

Thank you for your interest in working with the Regional District of Central Kootenay. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/testing process will be contacted.

This posting may be used to fill other similar positions within the RDCK over the next six months.

For more information:
250.352.1515 or visit rdck.ca/jobs