

As employees, we joined the City to make a difference in the community. The Burnaby Promise sets out the responsibilities of every employee, every day, in every decision we make. It describes the standards that every employee should strive to meet when interacting with Burnaby residents, external and internal clients, and City colleagues. It gives us the tools to check our actions, particularly in times of conflict or challenge. When every employee lives by the Principles and Commitments in this document, we will collectively create a City we all want to be in, that fosters employee engagement, strengthens our relationships, and better serves our community through service excellence.

Community



Integrity



Respect



Innovation



Passion

The closing date for this competition has been extended until filled. New applications are welcome!

Competition No: 2024-369

This position works in the Building Inspection organizational unit. This is intermediate level building inspectional and regulatory work. An incumbent inspects less complex commercial and industrial projects as frequently as necessary during the course of construction, alteration and repair to determine conformity with approved plans and applicable sections of Building, Zoning and Sign by-laws and the B.C. Building Code and other regulations; approves or rejects inspected work; performs inspections outlined in the Building Inspector 1 class specification with respect to single and two family dwellings, accessory buildings, landscaping, complaints, demolitions, safety considerations; discusses construction, alteration and repair matters with contractor, property owners and other interested parties; explains building by-law requirements; advises owners, contractors and tradespersons of changes or corrections required and checks to ensure that deficiencies are corrected; ensures that builder has obtained the various service and utility inspections and clearances required before passing building for framing and occupancy; surveys fire damaged buildings prior to repair; prepares reports on inspections and issues inspection notices when required standards have been satisfied. Performs related work as required.

Qualifications include high school graduation supplemented by completion of a recognized carpentry trade apprenticeship and/or graduation from an Institute of Technology with a Diploma in Building Technology, plus sound experience as a Plan Checker 2 and/or Building Inspector 1; or an equivalent combination of training and experience. Considerable knowledge of the standards, codes, by-laws, acts and regulations related to the work. Ability to interpret and enforce by-laws, regulations, plans and specifications impartially and tactfully; recognize faulty construction or hazardous conditions pertaining to structural stability of small industrial, commercial and residential construction; operate office equipment and computer applications (e.g. Word, Excel, Geographic Information System, Energov Permitting and Land Management System). Skill in the use of a variety of tools and equipment related to the work performed. A successful completion of the Building Officials Association of BC (BOABC) Level 2 Exam(s) and a valid Driver's Licence for the Province of British Columbia are required. Please note that a Police Information Check may be required for this position.

SALARY: \$6,200 – 6,460 – 6,730 – 7,011 – 7,319/month (Pay Grade 23)(2024 Rates)
STATUS: Regular Full Time
LOCATION: City Hall
SCHEDULE: 70 hours bi-weekly; Monday to Friday from 8:00 AM – 4:45 PM (Nine-Day Fortnight)
SPECIAL NOTES: Subject to Note 'Q' of Schedule 'B' of the CUPE 23 Inside Division Collective Agreement

We respectfully acknowledge that the City of Burnaby is located on the unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), salilwataʔ (Tsleil-Waututh), and kʷikʷəḷəm Peoples (Kwkwetlem). Each Nation has distinct histories and distinct traditional territories that fully or partially encompass the city. We encourage you to learn more about the Host Nations whose ancestors have occupied and used these lands, including parts of present-day Burnaby, for thousands of years. We are grateful to be on this territory as we dedicate ourselves to creating an inclusive and diverse workforce that reflects our vibrant community and welcomes applicants of all backgrounds, genders, ages, ethnicities, abilities, sexual orientations, and life experiences.

Copies of relevant professional certificates, degrees, or tickets will be required at the time of the interview. Please contact People and Culture at 604-294-7303 if you do not receive a confirmation email within one hour of submitting your application online. We thank all applicants for their interest; however, only those considered for an interview will be contacted.

Reference: 50001897

Apply online at www.burnaby.ca/careers

City of Burnaby
People and Culture
4949 Canada Way
Burnaby BC V5G 1M2

