



BOABC VANCOUVER ISLAND NORTH ZONE MEETING MINUTES

Time: 1:00 PM – 3:30 PM

Date: February 25, 2025

(1) CALL TO ORDER @ 1:03 PM

We would like to begin by acknowledging the ancestral, traditional, and unceded territories of Indigenous peoples in British Columbia, on whose territory we are today.

(2) GUESTS (no motion required)

- Nam Giao Le, Generalist Field Engineer, HILTI
- Tyler Wightman, Executive Director & Registrar, BOABC
- Robyn MacLeod, Director, Building Permits & Licenses, City of Abbotsford

(3) AGENDA (requires motion to adopt)

Motion: adopt the agenda for February 25, 2025, as presented.

Mover: Lindsay Fitzgerald

Seconder: Robert Gaudreault

(4) PREVIOUS MINUTES (requires motion to adopt)

Motion: adopt the minutes and the action items from October 1, 2024, zone meeting as presented.

Mover: Robert Gaudreault

Seconder: Krista Bircham

(5) NEW BUSINESS (no motion required)

5.1 How the new Code Changes affect the Firestop Design

- Joseph George was introduced to present changes in the 2023 BCBC that impact firestopping designs.

5.2 BOABC Draft Bylaws

- Tyler Wightman, Executive Director, was introduced to present proposed changes to the Association bylaws.
- Tyler spoke to proposals affecting membership, credentials and designations, the structure of the Executive, nominations and elections, the code of ethics, and



investigations and discipline.

- Tyler lost Wi-Fi, so we will send out the presentation to members for review.

5.3 Certification

- Robyn MacLeod was introduced to present proposed changes to the Association's voluntary certification and designation programs established under the Building Officials' Association Act.
- The proposed changes affect:
 - o the focus of the certification and designation programs;
 - o experience that applicants must demonstrate to achieve certification;
 - o pre-requisites for designations;
 - o establishing designations for plumbing officials; and
 - o educational requirements for credentials.
- Discussion focused on possible impacts for smaller communities, type of experience required for certification.

(6) STANDING AGENDA ITEMS (no motion required)

6.1 BOABC Updates, CPD Reporting (no-shows) & [Calendar of Events](#)

- Jennifer Schwaertzel, Member Services Coordinator, provided an update on operations at the BOABC that addressed: annual reporting deadlines, a reminder for members to update their CPD records if they do not show up for BOABC events for which they previously registered; information about the Kelowna conference; CUT.

(7) ROUND TABLE DISCUSSION

- Discussed holding a joint hybrid zone meeting with the South Island in June, members let us know how far they are willing to travel.
- Zero Carbon Step Code Update - effective March 10, 2025, new buildings must meet at least EL-1 of the Zero Carbon Step Code.
- Roof assembly material – vapor barrier.
- Members are interested in the BCIT XZEB courses again - when will they be offered?

(8) MEETING REVIEW

- Next meeting will be held in June, date TBD.
- 2.5 CPD points were automatically uploaded to your member profile when you registered.

(9) ADJOURNMENT (no motion required)

- The meeting was adjourned at 3:24 PM



Disclaimer and Use of Information

Zone meeting presentations and discussions are provided for informational and educational purposes only.

Meeting attendees are solely responsible for assessing and determining whether the information is appropriate for their own use. The Building Officials' Association of B.C. does not provide any warranties or guarantees as to the accuracy or completeness of any information presented and does not accept any liability whatsoever for any defect, deficiency, error, or omission in any statement or information contained in, or in any way related to, the use of the information provided during zone meetings.

DRAFT