



## BOABC LOWER MAINLAND ZONE MEETING MINUTES

Time: 1:00 PM – 3:30 PM

Date: February 6, 2025

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**(1) CALL TO ORDER @ 1:05 PM**

We would like to begin by acknowledging the ancestral, traditional, and unceded territories of Indigenous peoples in British Columbia, on whose territory we are today.

**(2) GUESTS (no motion required)**

- Robyn MacLeod, Director, Building Permits & Licenses, City of Abbotsford
- Joseph George, Firestop Specialist, HILTI
- Trevor Welsh, Director, Building Division, City of Surrey
- Tyler Wightman, Executive Director & Registrar, BOABC

**(3) AGENDA (requires motion to adopt)**

*Motion: adopt the agenda for February 6, 2025, as presented.*

Mover: Cameron MacKinnon

Seconder: Ferdinand Csaky

**(4) PREVIOUS MINUTES (requires motion to adopt)**

*Motion: adopt the minutes and the action items from the September 17, 2024, zone meeting as presented.*

Mover: Amritpal Batra

Seconder: Mike Olson

**(5) NEW BUSINESS (no motion required)**

**5.1 Certification**

- Robyn MacLeod was introduced to present proposed changes to the Association's voluntary certification and designation programs established under the Building Officials' Association Act.
- The proposed changes affect:
  - o the focus of the certification and designation programs;
  - o experience that applicants must demonstrate to achieve certification;



- pre-requisites for designations;
- establishing designations for plumbing officials; and
- educational requirements for credentials.
- Discussion focused on possible impacts for smaller communities, type of experience required for certification.

## **5.2 How the new Code Changes affect the Firestop Design**

- Joseph George was introduced to present changes in the 2023 BCBC that impact firestopping designs.

## **5.3 BOABC Draft Bylaws**

- Trevor Welsh, President of the BOABC, was introduced to present proposed changes to Association bylaws.
- Trevor spoke to proposals affecting membership, credentials and designations, the structure of the Executive, nominations and elections, the code of ethics, and investigations and discipline.

## **(6) STANDING AGENDA ITEMS (no motion required)**

### **6.1 BOABC Updates, CPD Reporting (no-shows) & [Calendar of Events](#)**

- The Executive Director provided an update on operations at the BOABC that addressed: annual reporting deadlines, a reminder for members to update their CPD records if they do not show up for BOABC events for which they previously registered; information about the Kelowna conference.

## **(7) ROUND TABLE DISCUSSION**

- Zero Carbon Step Code Update - effective March 10, 2025, new buildings must meet at least EL-1 of the Zero Carbon Step Code.

## **(8) MEETING REVIEW**

- Next meeting will be held in June, date TBD.
- 2.5 CPD points were automatically uploaded to your member profile when you registered.

## **(9) ADJOURNMENT (no motion required)**

- The meeting was adjourned at 3:18 PM



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