



BOABC CENTRAL NORTH INTERIOR & NORTH WEST

ZONE MEETING MINUTES

Time: 10:00 AM – 3:30 PM

Date: January 16, 2025

(1) CALL TO ORDER @ 10:04 AM

We would like to begin by acknowledging the ancestral, traditional, and unceded territories of Indigenous peoples in British Columbia, on whose territory we are today.

(2) GUESTS

- Tim Warner, Facility Project Specialist, City of Nanaimo
- Dhaval Vora, Division Technical Services Manager, HILTI
- Joseph George, HILTI
- Trevor Welsh, Director, Building Division, City of Surrey
- Robyn MacLeod, Director, Building Permits & Licenses, City of Abbotsford
- Tyler Wightman, Executive Director & Registrar, BOABC

(3) AGENDA

Motion: adopt the agenda for January 16, 2025, as presented.

Mover: Jason Berlin

Seconder: Devon Bacon

Discussion: None

Outcome: Carried

(4) PREVIOUS MINUTES

Motion: To adopt the minutes of September 5, 2024, meeting of the North Central Interior Zone.

Mover: Gary Deane

Seconder: Jason Berlin

Discussion: None

Outcome: Carried



Motion: To adopt the minutes of September 12, 2024, meeting of the North West Zone.

Mover: Morgan Widen
Second: Leo Francisco
Discussion: None
Outcome: Carried

(5) NEW BUSINESS

5.1 BCBC 2024 Part 9 Bracing Fundamentals

- Tim Warner delivered a presentation on changes to lateral bracing requirements in the BC Building Code that come into force in March 2025.
- This is a pilot offering that will help refine presentations for webinars that will be delivered to members in February.
- The Executive Director will send the webinar dates to the zone directors.
- Tim can share sample plans that were developed by the City of Nanaimo.

LUNCH BREAK 12 PM to 1 PM

5.2 How the new Code Changes affect the Firestop Design

- Dhaval Vora, Nam Giao Le, and Joseph George were introduced to present changes in the 2023 BCBC that impact firestopping designs.

5.3 BOABC Draft Bylaw

- Trevor Welsh, President of the BOABC, was introduced to present proposed changes to Association bylaws.
- Trevor spoke to proposals affecting membership, credentials and designations, the structure of the Executive, nominations and elections, the code of ethics, and investigations and discipline.
- Zone members discussed the proposal to combine the North West and North Central Interior zones. Members expressed some concerns about the geographic size of the new zone.

5.4 Certification and Designation Proposal

- Robyn MacLeod was introduced to present proposed changes to the Association's voluntary certification and designation programs established under the Building Officials' Association Act.
- The proposed changes affect:
 - o the focus of the certification and designation programs;
 - o experience that applicants must demonstrate to achieve certification;



- pre-requisites for designations;
- establishing designations for plumbing officials; and
- educational requirements for credentials.
- Discussion focused on possible impacts for smaller communities, type of experience required for certification,

(6) STANDING AGENDA ITEMS (no motion required)

6.1 BOABC Updates, CPD Reporting (no-shows) & [Calendar of Events](#)

- The Executive Director provided an update on operations at the BOABC that addressed: annual reporting deadlines, a reminder for members to update their CPD records if they do not show up for BOABC events for which they previously registered; information about the Kelowna conference.

(7) ROUND TABLE DISCUSSION

- None

(8) MEETING REVIEW

- Next meeting will be held in June, date TBD.
- 4.5 CPD points were automatically uploaded to your member profile when you registered.

(9) ADJOURNMENT (no motion required)

- The meeting was adjourned at 3:18 PM

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