



## BOABC VANCOUVER NORTH ISLAND ZONE MEETING MINUTES

Time: 1:00 PM – 3:30 PM

Date: October 1, 2024

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**(1) CALL TO ORDER @ 1:02pm**

We would like to begin by acknowledging the ancestral, traditional, and unceded territories of Indigenous peoples in British Columbia, on whose territory we are today.

**(2) GUESTS (no motion required)**

- Lisa Mak, Climate Solutions Specialist, Community Energy Association
- Anton Van Dyk, Fenestration Design Consultant, Layton Consulting Ltd.
- Tyler Wightman, Executive Director & Registrar, BOABC

**(3) AGENDA (requires motion to adopt)**

*Motion: adopt the agenda for October 1, 2024, as presented.*

Mover: Matthew McMaster

Second: Tyler Zult

**(4) PREVIOUS MINUTES (requires motion to adopt)**

*Motion: adopt the minutes and the action items from April 4, 2024, zone meeting as presented.*

Mover: Matthew McMaster

Second: Lexie Boekenkruger

**(5) NEW BUSINESS (no motion required)**

**5.1 The Work of Community Energy Association & Regional ZCSA Adoption**

- The purpose of this session was to get to know who the CEA is, provide a refresher on zero carbon step code, and to let everyone know how the CEA can help your community with adoption and implementation.



## 5.2 Fenestration Design and Building Code Application

- Anton presented common terminology, how part 9 allows the use of part 5, breakdown of part 5 for NAFS (wind, air, and water), project specific testing options for compliance and deliverables.

## 5.3 BOABC Draft Bylaws

- Tyler Wightman presented why new bylaws are needed, how they are being developed, and what changes are being considered.
  - Key initiative in the 2024-27 business plan
  - Member engagement / review
  - Membership, executive structure, nominations & elections, credentials & designations, code of ethics, complaints & discipline and BOABC administration.

## (6) STANDING AGENDA ITEMS (no motion required)

### 6.1 BOABC Updates & [Calendar of Events](#)

- Jennifer Schwaertzel presented on exams & courses being updated to the 2024 code, code update training, plumbing level 2 course, CHBA Education Summit, and other courses being delivered later this year.

### 6.2 [Member Forum Questions](#)

- Glamping
- CSA Standards

## (7) ROUND TABLE DISCUSSION

- MSTBar follow up document for BCBC compliance (attached)
- Cooling requirements – Township of Langley developed design bulletins:
  - [Indoor Design Temperatures \(tol.ca\)](https://www.tol.ca)
  - [https://www.tol.ca/en/building-development/resources/building/bulletins-forms-resources/Document-Feed-Building-Bulletins/CSA-F280-Bulletin\\_FINAL.pdf](https://www.tol.ca/en/building-development/resources/building/bulletins-forms-resources/Document-Feed-Building-Bulletins/CSA-F280-Bulletin_FINAL.pdf)
- Volunteer opportunities with the BOABC



**(8) MEETING REVIEW**

- Next meeting will be held in January, date TBD.
- 2.5 CPD points were automatically uploaded to your member profile when you registered.

**(9) ADJOURNMENT (no motion required)**

- The meeting was adjourned at 3:18pm

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