



## BOABC NORTH WEST ZONE MEETING MINUTES

Time: 1:00 PM – 3:30 PM

Date: September 12, 2024

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**(1) CALL TO ORDER @ 1:02pm**

We would like to begin by acknowledging the ancestral, traditional, and unceded territories of Indigenous peoples in British Columbia, on whose territory we are today.

**(2) GUESTS (no motion required)**

- Braidey Sturgeon, Industry Coordinator, Home Performance Stakeholder Council
- Jovan Cheema, Managing Director, Home Performance Stakeholder Council
- Anton Van Dyk, Fenestration Design Consultant, Layton Consulting Ltd.
- Kaelan Phipps, Energy Efficiency Advisor, Pacific Northern Gas Ltd.
- Tyler Wightman, Executive Director & Registrar, BOABC

**(3) AGENDA (requires motion to adopt)**

*Motion: adopt the agenda for September 5, 2024, as presented.*

Mover: Nathan Brooks

Seconder: Leo Francisco

**(4) PREVIOUS MINUTES (requires motion to adopt)**

*Motion: adopt the minutes and the action items from the April 30, 2024, zone meeting as presented.*

Mover: Nathan Brooks

Seconder: Leo Francisco

**(5) NEW BUSINESS (no motion required)**

**5.1 Overview of Home Performance Contractor Network (HPCN)**

- Braidey Sturgeon & Jovan Cheema presented on HPCN capacity, regional capacity 2022 – 2024, HPCN pathways, contractor management, and addressed regional capacity.



## 5.2 Fenestration Design and Building Code Application

- Anton Van Dyk common terminology, how part 9 allows the use of part 5, breakdown of part 5 for NAFS (wind, air, and water), project specific testing options for compliance and deliverables.

## 5.3 Rebates & HPCN

- Kaelan Phipps presented retrofit/upgrade Pacific Northern Gas (PNG) rebate programs. Three rebates are eligible to new construction:
  - Step Code Support Program – Airtight Test
  - Heat Recovery Ventilator (HRV/ERV)
  - Commercial Gas-Fired Heat Pump

## 5.4 BOABC Draft Bylaws

- Tyler Wightman presented why new bylaws are needed, how they are being developed, and what changes are being considered.
  - Key initiative in the 2024-27 business plan
  - Member engagement / review
  - Membership, executive structure, nominations & elections, credentials & designations, code of ethics, complaints & discipline and BOABC administration.

## (6) STANDING AGENDA ITEMS (no motion required) (Zone Director)

### 6.1 BOABC Updates & [Calendar of Events](#)

- Jennifer Schwaertzel presented on exams & courses being updated to the 2024 code, code update training, plumbing level 2 course, CHBA Education Summit, and other courses being delivered later this year.

### 6.2 [Appeal Decisions](#)

- [Appeal 1926](#) Accessible Location for Shut-off Valves, Residential Suites
- [Appeal 1928](#) Applicability of the Building Code to an Accessory Building

### 6.3 [Provincial \(BSSB\) Technical Bulletins](#)

- [B24-08](#) Protection from Overheating in Dwelling Units

### 6.4 [Code Interpretations](#)

- [24-0004](#) Spatial Separation between Dwelling Units with Storage Garage



#### 6.5 Member Forum Questions

- Glamping
- CSA Standards

#### (7) **ROUND TABLE DISCUSSION**

- F280 – space heating and cooling appliances
- Geotechnical engineering for slabs

#### (8) **MEETING REVIEW**

- Next meeting will be held in January, date TBD.
- 2.5 CPD points were automatically uploaded to your member profile when you registered.

#### (9) **ADJOURNMENT (no motion required)**

- The meeting was adjourned at 3:28pm

#### **Disclaimer and Use of Information**

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