

Plumbing & Gas Inspector 2 Job ID: 2025-0175

The City of Richmond is committed to be the most appealing, livable, well-managed community in Canada, a goal that is only made possible by developing our most valuable asset – *our people*. This is a great opportunity to join our team and shape our community. The City of Richmond offers competitive pay programs, comprehensive benefits and attractive incentives. If you are looking to make a difference, and to share our vision “to be the most appealing, livable, and well-managed community in Canada”, then please apply.

Overview

This is a technical and regulatory assessment role, requiring sound knowledge of the design, installation and operation of plumbing, gas and sewer systems, as to evaluate their compliance to adopted regulations, codes, standards and City bylaws. The position reports to the Coordinator, Plumbing and Gas Inspections and requires considerable independence and judgment when making technical and regulatory decisions, while consistently interpreting the wide-ranging scope of requirements applicable to all building classes and project complexities throughout the City.

Examples of key responsibilities include, but are not limited to:

- Provide onsite inspections of all plumbing, gas, water, and drainage installations in the City of Richmond.
- Deal with contractors and public with regards to plumbing, gas, water, and drainage inspections and issues arising from these inspections.
- Research existing plans and records, and review plans prior to inspection.
- Maintain accurate computer and paper records and files for future reference of all plumbing & gas inspections.
- Support the development of new inspectors (as a function of experience).
- Conduct review and assessments of plans, drawings and documentation, including the coordination of requirements with other departments, external agencies, and registered professionals.
- Administer the requirements of the Cross Connection Control Program, including the registrations and verification of regulated backflow devices, and enforcement of non-compliances.
- Act as a mentor and trainer to new inspectors and colleagues requiring operational and development support.

Knowledge, Skills & Abilities:

- Thorough knowledge of plumbing, gas-fitting and sewer-connection codes and standards and the bylaws related to same.
- Thorough knowledge of the methods, practices, materials, tools and equipment used in the plumbing and gas trades.
- Ability to understand and coordinate all phases (design, installation and operation) of building plumbing, gas and/or sewer systems, and to act as a resource to external and internal contacts on such systems.
- Skillful in communications to be clear and effective in both verbal and written form.
- Ability to prepare clear, concise reports and to prepare and present evidence in court.
- Ability to establish and maintain effective working relationships and customer service with owners, trades, contractors and others and enforce rules and compliance with tact and diplomacy.
- Skilled in relationship building, influence and negotiation to achieve compliance and , while maintaining excellence in customer service and experience.
- Ability to understand and interpret building plans and recognize requirements related to plumbing, gas and sewer installations and disposal systems.
- Ability to use smart phone, tablet, computer, and software applications, such as Microsoft Word, Excel and Outlook, and ability to learn and use City's property records management system and (GIS) Geographical Information System.
- Ability to acquire and apply knowledge of the departmental policies, procedures, and practices related to the work.
- Ability to successfully clear and maintain a Police Information Check, and review of driving record.

Qualifications and Experience:

- Completion of Grade 12 or equivalent, supplemented by completion of a recognized apprenticeship in plumbing and a minimum of five (5) years of work experience as a journeyman plumber and gas fitter is required.
- Valid Certificate of Qualification - Journeyman Plumber.
- Valid Certificate of Qualification – BC Class B Gas Fitter.
- Valid Class 5 Driver's License for the Province of British Columbia.
- Eligibility to register with the Building Officials Association of BC (BOABC). Registration has not been obtained it must be completed within the probation period.
- Qualification or Certification to BOABC Level 1 is required.
- Qualification or Certification to BOABC Level 2 or the ability to obtain it within a specified time period.
- Certification as a Local Gas Safety Officer by Technical Safety BC or applicants without this qualification at time of hire, must obtain this certification prior to end of probationary period.]
- Cross Connection Control Certification or the ability to obtain it within a specified time period.
- Experience working in a municipal environment is considered an asset.
- For further information regarding related Plumbing Official qualifications and certification visit Building Officials' Association of B.C. (<https://boabc.org/>)

Additional Information:

Location: City Hall

Employee Group: CUPE Local 718

Position Status: Regular Full-Time

PCC#: 186 & 187

Pay Band: J16

Pay Range/Rate: \$49.20 to \$58.09

Hours of Work: 8:15 am to 5:00 pm on a compressed work schedule.

Internal Closing Date: 9/23/25

External Closing Date: 10/8/25

Openings: 2

The City of Richmond is an inclusive employer committed to employment equity objectives and invites application from all qualified individuals. We thank all applicants in advance for their interest; however, only those under consideration will be contacted. Should you be contacted and require some form of accommodation during the recruitment process, please let us know and we will endeavour to meet your needs to the best of our ability. If you are unsuccessful, please accept our appreciation for your interest. No Telephone inquiries, please.

This position is restricted to those legally entitled to work in Canada.