



Job Posting

Nelson, BC
The Regional District of Central Kootenay

SENIOR PLAN CHECKER Full-Time Benefited Position

The Sr. Plan Checker will leverage their experience and knowledge of the BC Building Code, RDCK Building By-law, other codes and standards, bylaws and regulations to act as a key technical resource to the Building Department. This role works collaboratively with the Building team (including: other Plan Checkers, Building Administrative Assistants, Development Technician, Building/Plumbing Officials) during the initial stages of the permitting process, to review applicant building plans for completeness of information and regulatory compliance, primarily for Part 9 Buildings.

This role identifies the need for additional supporting documentation, raises concerns/questions, suggests solutions or alternative approaches to achieve code/regulatory compliance and flags the need for involvement from Professional Engineers, Architects, Geoscientist etc., early on in the permitting process to applicants.

The incumbent demonstrates excellent mentoring and coaching skills with the ability to guide more junior Plan Checkers. The incumbent also demonstrates excellent customer service skills, communicating directly with customers and their representatives to reach their desired outcome in a timely manner, reducing effort, cost and time for applicants and RDCK staff.

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Level 2 Certification with the Building Officials Association of British Columbia.
- 1 year supervisory experience.
- Level 1 Qualification with the Plumbing Inspectors Association of British Columbia or eligibility to attain is preferred.
- Post-secondary diploma in Building Sciences, Science or trade certification in Building and/or Plumbing may be an asset.
- RBO certification is an asset.
- Satisfactory Criminal Record, and
- An equivalent combination of education and experience may be considered.

REQUIRED KNOWLEDGE, SKILLS & ABILITIES:

- Eye for detail, and ability to interpret building blueprints, construction plans, maps, legal descriptions, rights of way, easements and covenants, and technical reports with accuracy and precision in a high volume work environment under tight time constraints;
- Familiar with construction methods, materials and practices in the construction industry; maintaining up-to-date knowledge of emerging methods and materials;
- Considerable knowledge of the BC Building Code,

Plumbing Code, National Fire Protection Association (NFPA) Standards and relevant federal, provincial and municipal statutes, regulations and bylaws;

- Knowledge and proficiency in advanced use of Microsoft Office, Building Inspection databases, Tempest technology and building software;
- Considerable knowledge of building construction methods and materials including sprinkler systems;

This is a full-time position of 35 hours per week, with partial remote work options available and offers a comprehensive benefits package including paid vacation time, extended health and dental coverage and a generous pension plan.

The normal starting annual salary is \$84,644, with a range from \$80,983—\$92,026 depending upon education and experience.

This posting, along with a detailed job description, can be found on our website at www.rdck.ca/jobs.

To apply please complete our online form which can be found here: [Employment Application](#).

Applications submitted as resume & cover letter will be accepted **until 9:00am November 10, 2025**.

Thank you for your interest in working with the Regional District of Central Kootenay. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/testing process will be contacted. This posting may be used to fill other similar positions within the RDCK over the next six months.

For more information or to apply contact:
rdck.ca/jobs | 250.352.1515