



## **JOB POSTING**

**Competition No. 2026-08**

**Building Official**

**Regular, Full-Time**

### **About Sechelt**

Nestled between the Strait of Georgia and the Sechelt Inlet, Sechelt is a charming seaside community of approximately ten thousand people. We are grateful to live, work and play on the traditional and unceded territory of the shíshálh Nation. Known for our beautiful beaches, hiking, biking trails and outdoor recreation, Sechelt embodies the laid-back spirit of the west coast lifestyle, just a 40 minute ferry away from the Lower Mainland.

### **Nature of the Position**

The District of Sechelt has an opportunity for a certified Building Official to join the Building Department. Under the general direction of the Chief Building Official, this role is responsible for managing the full cycle of building permit application files. Responsibilities include conducting plan reviews, working with customers to find alternative solutions, calculating fees, issuing permits, and performing inspections to ensure conformance with applicable bylaws, codes and standards. The Building Official also provides technical guidance to applicants, responds to public inquiries and supports regulatory compliance through education and enforcement activities where required.

### **Why Join Us?**

- Variety of work across residential, commercial, and small-scale development
- Opportunity to grow certification levels (BOABC) with employer support
- Collaborative, team-oriented municipal environment
- Flexible work schedule (9-day fortnight)
- Meaningful impact shaping a growing coastal community
- Relocation assistance
- Vacation entitlement matching if transferring from another public body

### **Requirements**

- Grade 12 completion (or equivalent)
- Diploma in Building or Civil Technology, or a red seal certification in an applicable trade
- Minimum BOABC Level 1 certification (Levels 2 or 3 considered an asset)
- Valid BC Class 5 Driver's Licence with a satisfactory driver's abstract
- Minimum two (2) years related work experience
- Sound knowledge of the BC Building and Plumbing Codes as they relate to residential and small commercial construction
- Ability to interpret and review building plans, drawings and specifications
- Strong customer service skills, with the ability to communicate technical information clearly and professionally
- Proficiency in Microsoft 365 and municipal permitting systems



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- Strong organizational skills and the ability to effectively manage multiple files simultaneously
- A professional, positive, and responsive work attitude
- Ability to work both independently while contributing to a collaborative team environment

### Preferred Competencies

Experience working with Cloudpermit and Bluebeam applications would be an asset. Level 1 Plumbing certification would be preferred.

### Working Conditions

This is a permanent, full-time unionized position within the BCGEU. Hourly wage for the position will vary based on the BOABC certification held:

Level 1	Grid 12 \$42.22 – \$48.77
Level 2	Grid 14 \$45.82 – \$52.95
Level 3	Grid 15 \$47.73 - \$55.95

The above wages are in addition to a competitive extended benefits package and three weeks' vacation to start. **If you are currently employed in public service, we will match your current vacation entitlement!** Hours of work are from Monday to Friday, 8:30 AM to 4:30 PM. This role is eligible to participate in a nine-day fortnight flexible work schedule. The District supports employment equity in accordance with the Human Rights Code of B.C.

### Accommodations

The District of Sechelt is committed to fostering an inclusive, equitable, and accessible workplace. Applicants who require accommodation during any stage of the recruitment process are encouraged to notify us. Accommodations will be provided in accordance with the BC Human Rights Code.

### Applications

Qualified applicants are invited to apply online with their resume and cover letter at [www.sechelt.ca/careers](http://www.sechelt.ca/careers), attention to Julia Wood, HR Advisor.

**This competition will close at 4:30 pm on Thursday, June 18, 2026.**

*The District would like to thank all applicants for their interest; however only those selected for the interview process will be contacted.*